Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

BAGONG PILIPINAS

Office of the Governor

SUBJECT: **2ND INDORSEMENT LETTER DATED MARCH 30, 2026 REGARDING EXECUTIVE ORDER NOs. 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and 22 SERIES OF 2026 ISSUED BY HON. FLORENCIO C. GARAY**

NG SANGGUNIANG PANLALAWIGAN
RECEIVED
DATE: 4/6/26
BY:
TIME: 3:00 pm
TANDAG CITY, SURIGAO DEL SUR

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: TIME:

3rd Indorsement
March 30, 2026

Respectfully indorsed to **Mr. Edgar G. Perez, II, J.D., Secretary to the Sangguniang Panlalawigan,** this Province, the herein basic communication from Hon. Florencio C. Garay, Mayor of Bislig City, this province, for its concurrence, pursuant to **Article 59, paragraph (b) (1) of the Implementing Rules and Regulations of Local Government Code,** which provides that executive issuances requiring legislative concurrence shall be submitted to the Sangguniang Panlalawigan for appropriate action.

PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan
Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-05721

MANUEL O. ALAMEDA, SR.
Acting Provincial Governor

FOR THE GOVERNOR

JOHN VINCENT C. PIMENTEL
PROVINCIAL ADMINSTRATOR

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG

Provincial Legal Office

3-30-26 @ 10:20AM

2nd Indorsement

March 30, 2026

Respectfully returned to **HON. MANUEL O. ALAMEDA**, Acting Governor of this Province, is the herein 1st Indorsement dated March 25, 2026, pertaining to the executive orders issued by **HON. FLORENCIO C. GARAY**, Mayor of the City of Bislig, which were furnished to the Governor, pursuant to Sections 30 and 444(b)(1)(xii) of the Local Government Code.

After a careful review of Executive Orders Nos. 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and 22, all Series of 2026, the undersigned finds that said executive orders were issued within the powers granted by law to the mayor and are in conformity with existing ordinances. Accordingly, after approval of the Acting Governor, this finding shall be immediately forwarded to the **Sangguniang Panlalawigan** for its concurrence, pursuant to Article 59(1) of the Implementing Rules and Regulations of R.A. 7160.

Recommending approval:

ATTY. LIMUEL L. AUZA
Provincial Legal Officer

Approved:

HON. MANUEL O. ALAMEDA
Acting Governor

RECEIVED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: TIME:

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
OFFICE OF THE SECRETARY
to the Sangguniang Panlalawigan

2nd Floor, Legislative Building, Capitol Hills, Telaje, Tandag City tspsurigaosur@yahoo.com (086) 214-5832

PLO

RECEIVED
DATE: 03-26-2026
TIME: 9:52 AM
BY: S. Macapal
PROVINCE OF SURIGAO DEL SUR

1ST Endorsement

March 25, 2026

Respectfully forwarded to Atty. Limuel L. Auza, Provincial Legal Officer, this Province, the herein copies of Executive Order Nos. 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23 series of 2026 of the City of Bislig, which is self-explanatory, for his legal comment and opinion.

EDGAR G. PEREZ II, J.D.
Secretary to the Sangguniang Panlalawigan

EXECUTIVE ORDER 2026- 01 s to 23 s

From: LGU BISLIG CITY (lgubisligcity2019@gmail.com)

To: tspsurigaosur@yahoo.com

Date: Tuesday, March 24, 2026 at 01:27 PM GMT+8

Dear Vice Gov Alameda,

Respectfully furnishing your good office a copy of Executive Order No. 2026- 01 s to 20 s. Please find here in attached file, and kindly acknowledge the receipt of this email.

We kindly request you to take a moment to evaluate our service by completing our client satisfaction survey at https://forms.gle/dJJjndKBMtGW4WMJ8.

Thank you.

Best Regards,

CITY MAYOR'S OFFICE
LGU-Bislig
Poblacion, Bislig City
Surigao del Sur, 8000

01-21-2026 - EO 05 - AN ORDER RECONSTITUTING THE BISLIG CITY INVESTMENT INCENTIVE BOARD (BCIIB) PROVIDING FOR ITS SECRETARIAT, THEIR DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES.pdf
821.1 kB

01-20-2026 - EO 04 - AN ORDER CREATING THE DRUG-FREE WORKPLACE COMMITTEE IN THE CITY GOVERNMENT OF BISLIG AND DEFINING ITS POWERS AND FUNCTIONS.pdf
536.5 kB

01-20-2026 - EO 03 - AN ORDER AMENDING EXECUTIVE ORDER NO. 55, SERIES OF 2025 - BISLIG CITY RELOCATION AND RESETTLEMENT TASK FORCE (BCRRTF).pdf
719.4 kB

01-05-2026 - EO 01 - INSTITUTIONALZING THE BUSINESS ONE-STOP SHOP (BOSS) AND IMPLEMENTATION OF YEAR-ROUND JOINT INSPECTION OF BUSINESS ESTABLISHMENTS IN BISLIG CITY (1).docx
682.9 kB

01-20-2026 - EO 02 - AN ORDER RECONSTITUTING THE BISLIG CITY CULTURE AND THE ARTS COUNCIL.pdf
830.4 kB

01-22-2026 - EO 08 - AN ORDER APPOINTING MS. PAULA MAE A. MIRASOL AS CO-CHAIRPERSON OF THE BISLIG CITY TOURISM COUNCIL .pdf
381.1 kB

01-21-2026 - EO 06 - AN ORDER ADOPTING THE WELLNESS LEAVE POLICY (WLP) PURSUANT TO CIVIL SERVICE COMMISSION MEMORANDUM CIRCULAR NO. 01, S. 2026.pdf
977.1 kB

01-22-~2.PDF EO
828.8 kB

01-26-2026 - EO 09 - AN ORDER REORGANIZING THE BISLIG CITY TOURISM COUNCIL, ITS COMPOSITION AND FUNCTIONS.pdf
878.2 kB

01-26-~2.PDF EO 10
463.6 kB

02-24-2026 - EO 12 - RECONSTITUTING THE ORGANIZING COMMITTEE FOR THE BISLIG 50 MILES OR BISLIG ULTRA TRAIL SECOND EDITION.pdf
972.3 kB

02-25-2026 - EO 13 - AN ORDER RECONSTITUTING THE PROPERTY DISPOSAL AWARDS AND APPRAISAL COMMITTEE (PDAAC) INTO THE DISPOSAL COMMITTEE (DC).pdf
757.3 kB

02-13-~1.PDF EO 11
1.6 MB

03-03-~1.PDF OE 14
509.9 kB

03-11-2026 - EO 16 - INSTITUTIONALIZING THE ANTI-EPAL MECHANISM OF THE CITY OF BISLIG AND CREATING THE ANTI-EPAL TECHNICAL WORKING GROUP (TWG).pdf
851.3 kB

03-11-2026 - EO 17 - RECONSTITUTING THE PROGRAM ON AWARDS AND INCENTIVE FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE OF THE CITY GOVERNMENT OF BISLIG.pdf
820 kB

03-12-2026 - EO 19 - CREATING THE REVIEW AND COMPLIANCE COMMITTEE (RCC) FOR THE STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) OF THE CITY GOVERNMENT OF BISLIG.pdf
557.5 kB

13-11-2026 - EO 18 - RECONSTITUTING THE PROGRAM ON AWARDS AND INCENTIVE FOR SERVICE EXCELLENCE (PRAISE) TECHNICAL WORKING GROUP (TWG) OF THE CITY GOVERNMENT OF BISLIG.pdf
650.4 kB

EO 20 SERIES OF 2026 - RECONSTITUTING THE BISLIG CITY CULTURE AND THE ARTS COUNCIL_03-16-2026-212809.pdf
757.2 kB

EO15SE~1.PDF EO 15
948.5 kB

EO22SE~1.PDF EO 22
508.1 kB

03-17-2026 - EO NO. 23 - RECONSTITUTING THE LOCAL HEALTH BOARD OF THE CITY OF BISLIG.pdf
701.7 kB

EO21SE~1.PDF EO 21
959.9 kB

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 01
Series of 2026

"AN ORDER INSTITUTIONALIZING THE BUSINESS ONE-STOP SHOP(BOSS) AND IMPLEMENTATION OF YEAR-ROUND JOINT INSPECTION OF BUSINESS ESTABLISHMENTS IN BISLIG CITY, PURSUANT TO REPUBLIC ACT NO. 11032 AND JOINT MEMORANDUM CIRCULAR NO. 01, SERIES OF 2021 (ARTA, DILG, DTI)"

WHEREAS, Republic Act No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018," declares it a policy of the State to promote integrity, accountability, proper management of public affairs, and to establish effective practices aimed at reducing bureaucratic red tape and expediting transactions in government.

WHEREAS, Joint Memorandum Circular (JMC) No. 01, Series of 2021, issued by the Anti-Red Tape Authority (ARTA), Department of the Interior and Local Government (DILG), and Department of Trade and Industry (DTI), provides the guidelines in streamlining business permitting and licensing systems (BPLS) through the institutionalization of the Business One-Stop Shop (BOSS) and the conduct of joint inspections;

WHEREAS, the City Government of Bislig is committed to ensuring a transparent, efficient, and business-friendly regulatory environment;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of the City of Bislig, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. INSTITUTIONALIZATION OF THE BUSINESS ONE-STOP SHOP (BOSS). The City Government of Bislig hereby institutionalizes the BOSS for processing new and renewal business permit applications, in accordance with RA 11032 and JMC No. 01-2021.

SECTION 2. IMPLEMENTATION OF YEAR-ROUND JOINT INSPECTION. The City Government of Bislig shall implement a year-round joint inspection for business establishments to ensure compliance with existing laws and regulations while avoiding duplication of inspections.

SECTION 3. CREATION OF THE JOINT INSPECTION TEAM. — There is hereby created a Joint Inspection Team (JIT), which shall be composed of the following representatives:

Team Leader:	**Business Permit and Licensing Office**	Division Chief
Members:		
	Business Permit and Licensing Office	Licensing Officer II

City Health Office, Sanitary Section	Sanitary Inspector IV
City Health Office, Sanitary Section	Sanitary Inspector III
City Engineering Office	OBO Head
City Environment and Natural Resources Office	EMS I
Bureau of Fire Protection- Bislig City	Senior Fire Officer

SECTION 4. FUNCTIONS OF THE JOINT INSPECTION TEAM (JIT). The JIT shall conduct coordinated inspections, issue consolidated findings, and recommend actions for non-compliance.

The JIT shall also collaborate with the City Information Office to inform the public about compliance requirements.

SECTION 5. FUNDING. Operations of the JIT and BOSS will be funded through available LGU resources, subject to government accounting and auditing standards.

SECTION 6. SEPARABILITY CLAUSE. Any invalid provision shall not affect the validity of the remaining sections.

SECTION 7. REPEALING CLAUSE. Conflicting orders and issuances are hereby repealed or amended accordingly.

SECTION 8. EFFECTIVITY. This Order shall take effect immediately upon signing hereof and shall remain full force unless revoked.

Let this order serve as a testament to the City Government of Bislig's commitment to fostering a transparent, efficient, and business-friendly environment. All concerned offices and stakeholders are hereby directed to ensure full compliance and cooperation in the implementation of this Executive Order.

Done this JAN 0 5 2026 day of January 2026 at the City of Bislig, Surigao del Sur.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: 086-853-6089 local (122)
Website: , *Email: <cswd@bislig.gov.ph)*

Office of the City Mayor

EXECUTIVE ORDER NO. 02
Series of 2026

"AN ORDER RECONSTITUTING THE BISLIG CITY CULTURE AND THE ARTS COUNCIL"

WHEREAS, pursuant to DILG Memorandum Circular No. 2002-81 entitled "Creation of Local Culture and Arts Councils," cities are required to establish their respective City Culture and the Arts Council;

WHEREAS, Sections 447 (a)(5)(xvi), 458 (a)(5)(xvi), and 468 (a)(4)(viii) of Republic Act (RA) No. 7160, also known as the "Local Government Code of 1991" (LGC), outline the powers, duties, and functions of the Sangguniang Bayan, Sangguniang Panglungsod, and Sangguniang Panlalawigan respectively, which include approving ordinances that ensure the establishment of a local council aimed at promoting culture and the arts, coordinating with government agencies and non-governmental organizations, and allocating funds for the support and development of the said council, subject to fund availability;

WHEREAS, Section 12 (7) of Republic Act (RA) No. 7356, also known as the Law Creating the National Commission for Culture and the Arts, mandates LGUs to undertake a systematic collection of statistical and other data reflecting the state of cultural conditions in the country, to serve as essential quantitative and qualitative bases for formulating cultural policies;

WHEREAS, the protection, preservation, and promotion of cultural heritage and the ethnicity of local communities align with the above-stated purpose;

WHEREAS, in line with this, the DILG-OSEC special provisions under Republic Act No. 10924, or the General Appropriations Act of 2017, mandate DILG to ensure the establishment of the local council;

WHEREAS, to strengthen the LGU as a cultural institution, its obligations prescribed in the National Cultural Heritage Act of 2009 are hereby rationalized as one of the functions of the Local Culture and Arts Council;

WHEREAS, Section 1, 6 of Republic Act No. 7355, or Gawad ng Manlilikha, mandates the promotion of culture and arts in the locality;

WHEREAS, the purpose of MC No. 2002-81 is to enjoin all provinces, cities, and municipalities to legislate for the establishment of a Local Culture and Arts Council, implement related projects, and/or strengthen existing ones thereafter;

WHEREAS, foregoing premises considered, on July 10, 2024 the City Mayor issued Executive Order No. 25, Series of 2024, creating the Bislig City Culture and Arts;

WHEREAS, there is a need to reconstitute the above-mentioned Bislig City Culture and Arts by updating its composition and filling-up its vacant membership;

NOW THEREFORE, I, FLORENCIO C. GARAY, Mayor of Bislig City, Surigao del Sur, by virtue of the power vested in me by law, do hereby order:

SECTION 1. RECONSTITUTION OF BISLIG CITY CULTURE AND THE ARTS COUNCIL

Bislig City Culture and Arts Council shall be reconstituted and shall be composed of the following:

Chairperson	:	**HON. FLORENCIO C. GARAY** *City Mayor*
Members:	:	**HON. APOLIO C. ALVAR** *SP Committee on Culture and the Arts p*
	:	**ENGR. EDILBERTO CARMEN** *City Planning and Development Officer I*
	:	**ATTY. JUSTIN NIEL L. VILLANUEVA** *City Information Officer I*
	:	**LORELEI TERESA D. LIM** *City Tourism Officer*
	:	**GEMMA A. DE PAZ** *OIC-Schools Division Superintendent-DEPED-BCD*
	:	**PAULA MAE A. MIRASOL** *Chairman-Bislig City Tourism Council*
	:	**ENGR. ELSIE FABELLA** *President, BCCCFI/ NCCA*
	:	**HON. ANAMAE M. AGUSA** *SK Federation President*
	:	**HON. FLORIO S. JOSAFAT, JR.** *Indigenous Peoples Mandatory Representative*
	:	**MR. WHELSON C. PASOS** *School President- NEMSU*
	:	**MR. DANILO B. LUCERO, JR** *President, Koryo Bislig Creatives*
	:	**MS. REBECCA C. BERNALES** *President- Rotary Club of Bislig*
	:	**MS. ELMA M. PATAYON** *Local Culture Officer*
	:	**MR. JAY S. AYAP** *Local Historical/ Heritage Society*
	:	**MS. CAROLYN S. CANCIO** *Local Museums*

SECTION 2. FUNCTIONS

1) As per DILG Memorandum Circular No. 2002-81 or Creation of Local Culture and the Arts Council:

   a. Prepare an annual plan on culture, arts, and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated into the local development plan and considered in the annual appropriation ordinances;

   b. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes;

   c. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and the Arts (NCCA) for the

conservation and monitoring of national cultural properties found in the LGU;

d. Conduct cultural events such as cultural festivals, competitions, lectures, seminars and symposia;

e. Identify such other programs and activities for the promotion of local cultural heritage and arts;

2) As per Republic Act No. 10066 or The National Cultural Heritage Act of 2009:

a. Ensure the protection, preservation, conservation, and promotion of the local cultural and historical heritage;
b. Declare and maintain Local Heritage Zones;
c. Establish a Local Registry of Cultural Property;

3) As per Republic Act No. 7355 or The Gawad ng Manlilikha ng Bayan Act:

a. Acknowledge the importance of traditional folk artists as a singular conduit between skills of the past and the future;

b. Revitalize a community's artistic tradition thereby protecting a valuable fact of Philippine culture;

c. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community;

d. Create opportunities for popularizing their works locally.

SECTION 3. REPORTORIAL CLAUSE

LGU Bislig City shall furnish the DILG and NCCA a copy of their resolution creating the Local Culture and Arts Council within 15 days thereafter and quarterly reports on its compliance on the first week of the succeeding quarter.

SECTION 4. REPEALING CLAUSE

All memorandum circulars, directives, orders, including Executive Order No. 25, or other related issuances inconsistent herewith in part or in full are hereby revoked or repealed accordingly.

SECTION 5. SEPARABILITY CLAUSE.

In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, untouched provision shall remain in full force and effect.

SECTION 6. EFFECTIVITY CLAUSE.

This Executive Order shall take effect immediately and shall be in full force until amended, revoked, or modified accordingly.

Issued this _____ day of JAN 20 2026 2026 in Bislig City, Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: , Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 03
Series of 2026

"AN ORDER AMENDING EXECUTIVE ORDER NO. 55, SERIES OF 2025 RENAMING AND RECONSTITUTING THE BAYFRONT PARK RELOCATION AND RESETTLEMENT TASK FORCE TO "BISLIG CITY RELOCATION AND RESETTLEMENT TASK FORCE" (BCRRTF), DEFINING ITS COMPOSITION, FUNCTIONS, AND FOR OTHER PURPOSES"

WHEREAS, Republic Act No. 7279, otherwise known as the "Urban Development and Housing Act of 1992," mandates local government units to implement relocation and resettlement programs for underprivileged and homeless citizens, in coordination with the National Housing Authority and other concerned agencies;

WHEREAS, Executive Order No. 55, Series of 2025 was enacted reconstituting the Bayfront Park Relocation and Resettlement Task Force to address the relocation and resettlement concerns primarily in Bonggaitan District, Mangagoy and other areas of the city;

WHEREAS, the above-mentioned Task Force ensures the prompt, effective, and coordinated implementation of relocation and resettlement activities for the affected residents of Bonggaitan District, Mangagoy, and other areas of Bislig City pursuant to the Development Plan of Bislig City; the Local Government Unit of Bislig City;

WHEREAS, there is a need to amend Executive Order No. 55, Series of 2025 to rename the said Task Force to cover and reflect other areas in Bislig City, and to include the City Treasurer's Office as new member to properly assess the value of the affected area in relation to the Bislig City Relocation and Resettlement Task Force project;

NOW THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig City by virtue of the power vested in me by law as the Local Chief Executive of Bislig City, Province of Surigao del Sur, do hereby order:

SECTION 1. RENAMING OF THE TASK FORCE. The Bayfront Park Relocation and Resettlement Task Force previously created by virtue of Executive Order No. 55, Series of 2025 is hereby rename as Bislig City Relocation and Resettlement Task Force (BCRRTF).

SECTION 2. COMPOSITION. The BCRRTF shall be composed of the following:

Chairperson:	-	**ENGR. EDILBERTO CARMEN** City Planning and Development Coordinator
Vice-Chairperson:	-	**ENGR. IDEE D. GARCIA** Assistant City Engineer

Members:

- **MR. APRODECIO A. ALBA**
  Consultant on Project Monitoring and Implementation
- **ENGR. JOSEFITO R. CUADRILLERO**
  Housing & Homesite Regulation Officer III
- **MR. EDWIN G. ROBLE**
  Team Leader – Demolition Team
- **MR. JORDAN M. PABILLARAN**
  Executive Assistant II
- **MS. LIGAYA C. YATAR**
  CSWD
- **MR. ANASTACIO C. GALICIA**
  Local Civil Registry Consultant
- **MR. CARLO H. DAVID, REA**
  Acting City Assessor
  MR. ROMEO T. LAPATHA, JR.
  Acting City Treasurer

SECTION 3. FUNCTIONS. The BCRRTF shall have the following functions:

a. Coordinate and oversee all relocation and resettlement activities covered by the development plan for Bislig City;

b. Identify and validate affected families and areas for relocation;

c. Ensure compliance with the requirements of Republic Act No. 7279, including the provision of adequate relocation, financial assistance, and basic services;

d. Mobilize and coordinate assistance from relevant government agencies and instrumentalities;

e. Expedite the resolution of issues and concerns related to relocation and resettlement;

f. Perform such other functions as may be necessary to implement relocation and resettlement programs.

SECTION 4. SUPERVISION AND REPORTING. The BCRRTF shall operate under the direct supervision of the City Mayor, to whom all accomplishment reports shall be submitted.

SECTION 5. SECRETARIAT. The City Planning and Development Office shall serve as the Secretariat of the Task Force and provide administrative and technical support.

SECTION 6. FINANCIAL SUPPORT. Funding support is to be taken any available funds from the City Mayors Office for Logestics and Operational of the Task Force.

SECTION 7. REPEALING CLAUSE. All previous ordinance, executive orders, rules and regulations or parts thereof which are inconsistent with this Executive Order are hereby repealed and modified accordingly.

SECTION 8. SEPARABILITY CLAUSE. If for any reason or reasons, any part or provision of this Executive Order shall be held unconstitutional or invalid, other

parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 9. EFFECTIVITY. This Executive Order shall take effect immediately upon signing and shall remain in force unless sooner amended or revoked by the undersigned.

Done and issued this ___ day of JAN 2 0 2026, 2026, in the City of Bislig, Province of Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 04
Series of 2026

"AN ORDER CREATING THE DRUG-FREE WORKPLACE COMMITTEE IN THE CITY GOVERNMENT OF BISLIG AND DEFINING ITS POWERS AND FUNCTIONS"

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution declares that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Republic Act No. 9165, otherwise known as the Comprehensive Dangerous Drugs Act of 2002, mandates the promotion of a drug-free workplace in both public and private sectors;

WHEREAS, Civil Service Commission Memorandum Circular No. 13 Series 2017, and other related issuances require government agencies to adopt and implement a Drug-Free Workplace Program to safeguard the health, safety, and welfare of government officials and employees;

WHEREAS, the City Government of Bislig recognizes the importance of maintaining a drug-free, safe, and productive working environment for all its officials and employees by enacting City Ordinance No. 2025-02 series 2025 otherwise known as "An Ordinance Institutionalizing a Drug-Free Workplace in the City Government of Bislig and Its Barangays and Appropriating Funds for the Implementation Thereof".

WHEREAS, there is a need to create a committee that will formulate, implement and monitor policies and programs to ensure a drug-free workplace in the City Government of Bislig;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of the powers vested in me by law, do hereby Order:

SECTION I. Creation of Drug-Free Workplace Committee. There is hereby created a Drug-Free Workplace Committee (DFWC) in the City Government of Bislig.

SECTION 2. Composition. The Drug-Free Workplace Committee shall be composed of the following:

CHAIRPERSON	:	**ENGR. ROMULO C. GARAY** *City Administrator*
VICE CHAIRPERSON	:	**RIKKA VANYA B. DE GUZMAN, MD.** *City Health Office (CHO) Representative*
MEMBERS	:	**EVANGELINE B. DIVINO, MPS** *City Human Resources Management Officer (CHRMO)*
		ETHELMAR C. GOYONGCO *Bislig City Employees Association (BISCEA) Representative*

MILLY U. VIOS
Drug-Free Workplace Committee (DFWC) Focal Person

HON. ELADIO A. GALANO
Barangay Anti-Drug Abuse Council (BADAC) Focal Person

Section 3. Powers and Functions. The Drug-Free Workplace Committee shall have the following duties and responsibilities:

a. Formulate and recommend policies, guidelines, and programs relative to the implementation of a Drug-Free Workplace in the City Government of Bislig such as but not limited to:

   a.1 Recommend administrative liabilities and appropriate interventions for employees yielding positive results and voluntary admissions;
   a.2 Evaluate fitness and issue appropriate return-to-work documents after rehabilitation;

b. Conduct information, education, and communication campaigns (IEC) on drug abuse prevention, awareness, and rehabilitation;

c. Coordinate with concerned national and local agencies for technical assistance, training, and support;

d. Develop and implement procedures for drug testing, subject to existing laws, rules, and regulations;

e. Ensure confidentiality and due process treatment of employees involved in drug-related cases;

f. Monitor and evaluate the implementation of the Drug-Free Workplace Program and submit periodic reports to the City Mayor; and

g. Perform such other functions as may be necessary to achieve the objectives of this Executive Order.

Section 4. Funding. Funds necessary for the implementation of this Executive Order shall be charged against available funds of the City Government of Bislig, subject to applicable accounting and auditing rules and regulations.

Section 5. Repealing Clause. All executive orders, memoranda, issuances, or parts thereof inconsistent with this Executive Order are hereby repealed or modified accordingly.

Section 6. Separability Clause. If for any reason or reasons, any part or provision of this Executive Order shall be held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

Section 7. Effectivity. This Executive Order shall take effect immediately and shall be valid unless otherwise revoked or amended.

Done and issued this ___ day of JAN 2 0 2026, 2026, in the City of Bislig, Province of Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: , Email: lgubisligcity@bislig.gov.ph

Office of the City Mayor

EXECUTIVE ORDER NO. 05
Series of 2026

AN ORDER RECONSTITUTING THE BISLIG CITY INVESTMENT INCENTIVE BOARD (BCIIB) PROVIDING FOR ITS SECRETARIAT, THEIR DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES

WHEREAS, it is a declared policy of the City of Bislig to establish a favorable and stable business climate consistent with the development needs of the City, which will encourage new investment, expansion/modernization of investments in Manufacturing, Agri-business, Agriculture, Fisheries, Forestry, Tourism, Infrastructure and Logistics, Financial Services, Construction, Information and Communications Technology, Health, Renewable Energy, and PPP Projects and such other areas of investments as may be determined by from time to time by the Board upon the recommendation of an independent study group commissioned for the purpose subject to the approval of the Sangguniang Panlungsod, which will provide employment opportunities, raise the standard of living of the people of Bislig City, and provide for the equitable distribution of wealth;

WHEREAS, the City of Bislig welcomes and encourages domestic and foreign capital to establish enterprises that would utilize substantial amount of labor, raw materials and natural resources of the City;

WHEREAS, Ordinance No. 2024 – 15, otherwise known as An Ordinance enacting the Bislig City Local Investments Incentive Code of 2024, provided the creation of the Bislig City Investment Incentive Board (BCIIB) and appointed the Bislig City Local Economic Development and Investment Promotions Unit (LEDIPU) as technical secretariat of the Board;

WHEREAS, to ensure the continuity in the enforcement, implementation and accomplishment of the purposes, policies and ordinances of the Bislig City Investment Incentive Board (BCIIB) under this administration, there is a need to reorganize and reconstitute it;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of powers vested in me by law, do hereby order:

SECTION 1. COMPOSITION. The Bislig City Investment Incentive Board (BCIIB) is hereby composed of the following offices to be presented by the department head or highest-ranking officer or their duly authorized representatives:

Chairperson: *City Mayor*
Co-Chairperson: *City Vice Mayor*
Members:

- *Chairperson, SP Committee on Trade and Industry*
- *Chairperson, SP Committee on Finance, Ways and Means*
- *Chairperson, SP Committee on Urban Planning and Development*
- *City Administrator*
- *City Planning and Development Coordinator*
- *City Treasurer*

- *CEEDO Manager*
- *City Cooperative Development Officer*
- *LEDIP Officer*
- *President, Bislig City Chamber of Commerce and Industry Foundation, Inc. (BCCCFI)*
- *Department of Trade and Industry Representative*
- *Private Sector Co-Chairperson, Bislig City Tourism Council*
- *Technical Working Group – to be assembled by the City Mayor based on the specific area of concern*

Secretariat: Local Economic Development and Investment Promotions Unit

SECTION 2. POWERS AND FUNCTIONS OF THE BOARD. As provided for in Section 9 of SP Ordinance No. 2024 – 15, the following are the powers and functions of the Board:

(1) Promulgate rules and regulations as may be necessary to implement the intent and provisions of this Code;

(2) Every two (2) years, review LIPAs eligible for incentives, taking into consideration the developmental needs of the City, relevant economic and technical factors of the City, available resources, prospects of an industry, among other relevant considerations;

(3) Decide controversies concerning the implementation of this code;

(4) Adopt an investments promotion program;

(5) Act on applications for registration of projects and availment of local incentives as well as suspend or cancel, as appropriate and consistent with this Code, the enjoyment of incentives so granted after hearing and with due notice to the Registered Entity;

(6) Recommend to the Local Sanggunian any amendments of this Code;

(7) Supervise the operations of the LEDIP Office, including appoint/hire, discipline, or remove its employees in accordance with applicable law;

(8) Establish cooperative undertakings with other local government units (LGUs), the private sector, non-governmental organizations (NGOs) or other institutions as may be necessary;

(9) Establish trade and investment satellite offices in such other places as may be necessary to effectively carry out its mandate;

(10) Decide controversies concerning the implementation of this Code that may arise between the Registered Enterprises and the City government agencies or other governmental agencies within sixty (60) days after the controversy has been submitted for decision; and

(11) Perform such other tasks necessary and incidental to the exercise and performance of its functions.

SECTION 3. LEDIPU TECHNICAL SECRETARIAT. The Local Economic Development and Investment Promotions Unit shall serve as the Board's technical secretariat and shall implement its policies and guidelines, and shall specifically perform the following duties:

(1) Accept, process and evaluate applications for registration for availment of local incentives, and submit recommendations for action by the Board;

(2) Provide the necessary support services to investors as guaranteed under the Code;

(3) Establish and maintain networking relations with other offices and agencies whenever appropriate and necessary;

(4) Collate, analyze and compile pertinent data and information, and to conduct studies and stakeholder consultations concerning areas that may have been or may be declared as "preferred/priority areas of investments" by the Board;

(5) Recommend to the Board any modifications/amendments to existing legislation and procedures on local investments;

(6) Prepare agenda for meetings of the Board, and submit for the latter's consideration and approval of the policies and measures which are deemed necessary to carry out the provisions of the Code;

(7) Conduct business consultation with strategic investors, and the business community, in general;

(8) Coordinate and monitor PPP and other BOT project generation, implementation and management;

(9) Encourage and coordinate with the establishment of Locally-owned and Controlled Corporation; and

(10) Do sustainable image-building campaign through all forms of media platforms.

(11) Performs such other functions necessary and incidental for the effective implementation of this Code.

SECTION 4. FUNDING/OPERATING COSTS. All costs pertaining to the operation of the Bislig City Investment Incentive Board, including the payment of honoraria, incidental and other expenses to its members, and other personnel, as may hereinafter identified by the Chairperson or the Vice-Chairperson, shall be taken from the available funds of the City Government of Bislig, subject to the usual accounting and auditing rules and regulations.

SECTION 5. REPEALING CLAUSE. All previous Executive Orders inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this JAN 21 2026 day of January 2026 in the City of Bislig, Surigao del Sur, Philippines.

FLORENCIO G. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: , Email: lgubisligcity@bislig.gov.ph

Office of the City Mayor

EXECUTIVE ORDER NO. 06
Series of 2026

"AN ORDER ADOPTING THE WELLNESS LEAVE POLICY (WLP) PURSUANT TO CIVIL SERVICE COMMISSION MEMORANDUM CIRCULAR NO. 01, S. 2026"

WHEREAS, the Civil Service Commission (CSC) issued Memorandum Circular No. 01, s. 2026 adopting the Wellness Leave Policy pursuant to CSC Resolution No. 2501292;

WHEREAS, CSC Resolution No. 2501292 significantly institutionalizes the grant of Wellness Leave as a mechanism to promote physical, mental, and emotional well-being in the public sector;

WHEREAS, the Mental Health Act (Republic Act 11036) and the CSC Memorandum Circular No. 04, S. 2020, highlight the need for workplace strategy that addresses both psychological and physical health;

WHEREAS, according to the 2025 Gallup's Global Workplace Report, Filipino workers are reported to have the second-highest stress levels in Southeast Asia, citing unhealthy lifestyle and heavy workload that harm their health;

WHEREAS, the CSC, Department of Labor and Employment, and the Department of Health (CSC-DOLE-DOH) Administrative Order 2023-000 identified mental health as among those priority areas or risk factors that all health promotion interventions in the workplace must focus on;

WHEREAS, Section 77 of Republic Act No. 7160 explicitly provides that the chief executive of every local government unit shall be responsible for human resources in accordance with the Constitutional provisions on civil service, pertinent laws, and rules and regulations thereon, including such policies, guidelines and standards as the Civil Service Commission may establish;

WHEREAS, Section 78 of the same Code likewise mandated that all matters pertinent to human resources in local government units shall be governed by the civil service law and such rules and regulations and other issuances promulgated pursuant thereto, unless otherwise specified;

WHEREAS, by virtue of Section 455 (b)(2) (iii) of the same Code, the city mayor as the chief executive is mandated to issue such executive orders for the faithful and appropriate enforcement and execution of laws;

WHEREAS, in light of the foregoing premises, it is deemed imperative for the City Government of Bislig to adopt the Wellness Leave Policy under the above-cited law and CSC Resolution and Memorandum Circular to its officials and employees, prescribing therein the relevant guidelines in ensuring the implementation of Wellness Leave benefits for the entire agency for the promotion of total wellness and ensuring that policies are responsive to the changing needs of the workplace;

NOW THEREFORE, I, FLORENCIO C. GARAY, by virtue of the powers vested in me by law as the City Mayor of Bislig, do hereby order:

I. COMMON PROVISIONS

Section 1. Scope and Coverage

a) The Wellness Leave shall apply to all levels of officials and employees of the City Government of Bislig whether permanent, temporary, substitute, coterminous, fixed term, contractual, or casual;

b) The entitlement by Contract of Service and Job Order workers of the Wellness Leave engaged by the City of Bislig shall be subject to the provisions of their duly approved individual contracts and the relevant issuances covering their engagement for a specific period.

c) The Wellness Leave shall also apply to all individuals engaged by the City of Bislig for a specific period under a duly approved Contract of Service (COS) or Job Order (JO) arrangements, regardless of funding source.

Section 2. Authorization to Grant Wellness Leave

The City Government of Bislig hereby authorizes the grant of Wellness Leave to applicable government officials and employees/workers, subject to the agency's discretion, up to a maximum period of five (5) days. The Wellness Leave shall be separate, exclusive and distinct from the fifteen (15) days' Vacation Leave, fifteen (15) days' Sick Leave, and three (3) days' Special Leave, available from the date of assumption of duty.

Section 3. Nature of Wellness Leave

Wellness Leave is a privilege, not a vested right, granted to promote overall well-being, consistent with CSC MC No. 1, s. 2026.

Section 4. Guidelines for Availing of Wellness Leave

To avail of the Wellness Leave, the following guidelines shall be observed:

a. Wellness Leave may be taken either consecutively for a maximum of three (3) days at a time, or on separate non-consecutive days.

b. The Wellness Leave may be availed of, for purposes including, but not limited to, mental health care, physical wellness activities, or general break from work.

c. The application for Wellness Leave shall be recommended by the immediate supervisor and submitted to the head of office for approval. This shall be filed in the same manner as filing for Vacation Leave, Sick Leave, and other leave privileges, following the procedures adopted by the respective government agency and/or instrumentality.

d. To promote a safe space in officials' and employees' availment of the Wellness Leave due to mental health reasons, any information related to the applicant's mental health condition shall be bound by the rules of confidentiality of and in compliance with the Data Privacy Act of 2012.

e. The application for WLP shall be filed at least five (5) days before its availment, except in emergency cases wherein it must be filed immediately upon the officials' or employees' return from such leave.

f. The Wellness Leave shall be non-cumulative, non-commutable to its monetary equivalent, and forfeited if not availed within the calendar year.

II. SPECIFIC GUIDELINES FOR CONTRACT OF SERVICE AND JOB ORDER WORKERS

Section 5. Eligibility

a) COS and JO workers shall be eligible to avail of Wellness Leave only if the approved contract duration is at least three (3) months.

b) The worker must be:

i. Actively rendering service under a valid and existing contract; and
ii. In good standing, with no pending administrative or contractual issues that may affect entitlement.

Section 6. Pro-Rated Wellness Leave Entitlement

In accordance with CSC MC No. 1, s. 2026, which limits Wellness Leave to a maximum of five (5) days per year, the Wellness Leave entitlement of COS and JO workers shall be pro-rated based on the total duration of the contract, as follows:

Approved Contract Duration	Maximum Wellness Leave Entitlement
3 months to less than 6 months	1 day
6 months to less than 9 months	2 days
9 months to less than 12 months	3 days
12 months	Up to 5 days

For contracts exceeding one (1) year, the Wellness Leave entitlement shall not exceed five (5) days per contract year, subject to recomputation upon renewal.

Section 7. Availment of Wellness Leave

a) Wellness Leave may be availed of continuously or intermittently, subject to prior approval by the immediate supervisor or designated contract manager.

b) The timing of the leave shall be subject to the exigencies of the service and shall not prejudice the timely completion of deliverables.
c) As provided under CSC MC No. 1, s. 2026, Wellness Leave need not be supported by medical certificates, unless otherwise required by Management due to operational necessity.

Section 8. Non-Carry Over and Effect of Contract Renewal

a) Unused Wellness Leave credits shall automatically lapse upon expiration or termination of the contract.

b) In case of contract renewal or re-engagement, Wellness Leave entitlement shall be recomputed based solely on the duration of the new contract.

c) Previous unused Wellness Leave credits shall not be carried over, consistent with the non-cumulative nature of the benefit under CSC MC No. 1, s. 2026.

Section 9. Exclusions

Wellness Leave shall not be granted under the following circumstances:

1. During periods when the COS or JO worker is not actively rendering service;
2. Beyond the approved contract duration; or
3. As a basis for extension, renewal, or payment of compensation.

III. ADMINISTRATION AND MONITORING

The City Human Resource Management Office (HRMO) shall undertake to monitor the grant and utilization of Wellness Leave and ensure compliance with CSC MC No. 1, s. 2026.

Immediate supervisors shall ensure that the availment of Wellness Leave does not adversely affect service delivery.

IV. EFFECTIVITY

This Order shall take effect immediately upon approval unless amended or repealed by subsequent issuance.

Done this ___ day of JAN 2 1 2026 in the City of Bislig, Surigao del Sur, Philippines.

FLORENCIO G. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: 086-853-6089 local (122)
Website: www.bislig.gov.ph, Email: <lgubisligcity2019@gmail.com)

Office of the City Mayor

EXECUTIVE ORDER No. 07
Series of 2026

"AN ORDER RECONSTITUTING THE CREATION AND DESIGNATION OF THE LOCAL PUBLIC TRANSPORT ROUTE PLANNING TEAM FOR THE PREPARATION OF THE LOCAL PUBLIC TRANSPORT ROUTE PLAN"

WHEREAS, the Department of Transportation (**DOTr**) has entered into an agreement with the Department of Interior and Local Government **(DILG),** through Joint Memorandum Circular No. 01 dated June 19, 2017, specifically, with regard to the local government units' preparation, submission and adoption of Local Public Transport Route Plan **(LPTRP)**, which will be the basis for the Land Transportation Franchising and Regulatory Board's **(LTFRB)** issuance of franchises to public utility vehicles;

WHEREAS, the **LPTRP** is a minimum requirement prescribed for the issuance of Public Utility Vehicle (PUV) Franchises. This shall form part of the Local Transport Master Plan (LTMP), which correlates land use to transport modes and provides measures for traffic management;

WHEREAS, DILG Memorandum Circular No. 2018-60 dated May 03, 2018 mandated all Local Chief Executive to mobilize a LPTRP Team composed of competent personnel from the planning and development, engineering, and traffic management who shall be responsible for the preparation and secretariat of the LPTRP;

NOW THEREFORE, I, FLORENCIO C. GARAY, Mayor of the City of Bislig, Surigao del Sur, by virtue of the powers vested in me by law, do hereby organize and mobilize the Local Public Transport Route Plan (LPTRP) team to prepare the Local Public Transport Route Plan (LPTRP):

SECTION 1. COMPOSITION. The Local Public Transport Route Plan **(LPTRP)** team is hereby created and organized with the following Composition:

Chairperson:	**HON. FLORENCIO C. GARAY**	-	City Mayor
Co- Chair	**: HON. FLORIO S. JOSAFAT, JR.**	-	Chair, Transpo. Comm.
Co- Chair	: **ENGR. ROMULO C. GARAY, Ch. E**	-	City Administrator
Members	: **ENGR. EDILBERTO G. CARMEN, MPA**	-	CPDC
	: **MARK ANTHONIETTE H. MARQUEDA**	-	Licensing Officer III
	: **FREDDIE LANGIT**	-	Head Traffic Mgt.
Officer I			
	: **ENGR. SHERWIN T. MASANCAY**	-	City Engineer
	: **ALICE D. MILLAN**	-	City Agriculturist
	: **MA. TERESA LORELEI D. LIM**	-	Tourism Officer II
	: **PCPL JIGGY HERAMIS**	-	Traffic Investigator
	: **HON. ELADIO GALANO**	-	FABC Representative

: **ENGR. RODRIGO DAYTOTOS, JR.**	-	DPWH, Acting Chief Planning Div.
: **NAPOLEON G. ORILLANEDA, MBA**	-	Transportation Reg. Officer II
: **ENGR. RAMIL LEONIS**	-	Acting CTDO, LTFRB Butuan
: **JOSE A. CANONEO**	-	Chairman JODAB Transport
: **Dr. FRANCO G. PANTALEON, CE, EnP,**	-	Professor IV-NEMSU

SECTION 2. DUTIES AND FUNCTIONS. The LPTRP team, composed of the following, shall:

LTPRP Team Members	Role	Data Preparation
Local Chief Executive	Chair	Signed Executive Order
Head of Transport Committee, Legislative Council	Co- chair	Traffic& Transport Code, Authorized PUV Terminal
Local Administrator	Co- chair	Executive Legislative Agenda, Transport Project
Planning and Development Coordinator	Member	CLUP, CDP, Land Use Plan Demographic Data
Head of tricycle regulatory Unit(TRU)	Member	Tricycle franchising data
Head of the Engineering Office	Member	Road Infrastructure Data, Base map
Head of Agriculture Office	Member	Farm to Market Roads data
Head of Tourism Office	Member	Tourism Development data
Representative from local PNP Traffic Group	Member	Traffic Accident Data
Representative from Association of Barangay Captain(ABC)	Member	Socio-economic data, road Infrastructure
Representative from DPWH District Office	Member	Road Infrastructure Data, Base map
Representative from LTO District Office/HPG	Member	Vehicle registration data
Representative from the LTFRB Regional Office	Member	Approved PUV franchises
Representative from Private Sector(Business, or Transport Group)	Member	Transport Data Provider
Representative from Academe or Non-Government Organization	Member	SDSSU School Representative

1. Prepare for the formulation of the LPTRP for intra-city trips;
2. Participate in trainings and other capacity-building activities to be conducted by the DOTr, to be facilitated by the LTFRB, and in coordination with the DILG Regional Office;
3. Make consultations with the concerned stakeholders within the city, particularly the commuters, transport groups, the academe, among others, for the incorporation of their valuable inputs and comments;

4. Submit to the LPTRP to the Local Chief Executive for review of all issued ordinances, orders, rules, and regulations concerning local public transport routes; and
5. Conduct monitoring and evaluation in the implementation of the route plan before and after.

SECTION 3. LPTRP TECHNICAL WORKING GROUP (LPTRP-TWG) – The Technical Working Group is hereby created with the following composition:

TWG Leader	: **FREDDIE LANGIT**	- BCTMO
Asst. Leader	: **ENGR. SHERWIN T. MASANCAY, RMP**	- City Engineer
Members	: **ENGR. JOSEFITO R. CUADRILLERO**	- CPDO/Secretariat
	: **HON. FLORIO S. JOSAFAT, JR.**	- SP Member/ Secretariat
	: **Dr. FRANCO G. PANTALEON**	- NEMSU/Academe
	: **ENGR. RODRIGO DAYTOTOS**	- DPWH
	: **PCPL JIGGY HERAMIS**	- BCPS
	: **MARK ANTHONIETTE H. MARQUEDA**	- Licensing Officer III
	: **MA. TERESA LORELEI D. LIM**	- Tourism Officer II

SECTION 4. DUTIES AND FUNCTIONS. The LPTRP Technical Working Group shall:

a.) Assist the LPTRP Team in carrying out the plan formulation and activities undertaken pursuant to this order;
b.) Conduct an actual survey relative to the flow of traffic as a basis for analyzing the plan;
c.) Submission of LPTRP draft to the DOTr/LTFRB and the undersigned for the review of all issued ordinances, orders, rules, and regulations concerning local public transport routes;
d.) Submission of LPTRP to DOTr/LTFRB for adoption and approval of the route plan.

SECTION 5. SEPARABILITY CLAUSE. In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, the untouched provision shall remain in full force and effect.

SECTION 6. REPEALING CLAUSE. All memorandum circulars, directives, orders or other related issuances inconsistent herewith in part or in full are hereby revoked or repealed accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately.

Let copies of this Order be furnished to the Offices of the LPTRP team and the City Local Government Operations Officer (CLGOO) for their information and guidance.

Done this JAN 2 2 2026 day of January 2026 in the City of Bislig, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: 086-853-6089 local (122)
Website: , *Email: <cswd@bislig.gov.ph)*

Office of the City Mayor

EXECUTIVE ORDER NO. 08
Series of 2026

"AN ORDER APPOINTING MS. PAULA MAE A. MIRASOL AS CO-CHAIRPERSON OF THE BISLIG CITY TOURISM COUNCIL"

WHEREAS, Section 10 of Ordinance No. 2018-08, otherwise known as the "Bislig City Tourism Code" states, among others, that: "There is hereby created a Bislig City Tourism Council which shall be the highest coordinating and policy formulating body on tourism in the City of Bislig";

WHEREAS, Section 11 of the same Ordinance states, among others, that: "The City Tourism Council shall be composed of the following:

- Chairperson- City Mayor or his duly authorized representative;
- Co-chairperson - Private sector appointed by the City Mayor;
- SP Member- Chairperson, Committee on Tourism & Development
- Secretariat-City Tourism Office";

WHEREAS, following the resignation of the Council Chairman, there is an urgent need to reorganize the Bislig City Tourism Council to ensure continuity, efficiency, and strengthened leadership in the promotion and development of tourism in the City;

NOW THEREFORE, I, FLORENCIO C. GARAY, Mayor of Bislig City, Surigao del Sur, by virtue of the power vested in me by law, do hereby order the: APPOINTMENT OF MS. PAULA MAE A. MIRASOL AS CO-CHAIRPERSON OF THE BISLIG CITY TOURISM COUNCIL.

SECTION 1. APPOINTMENT. MS. PAULA MAE A. MIRASOL is hereby appointed as co-chairperson of the Bislig City Tourism Council.

SECTION 2. FUNCTIONS. In the absence of or upon the request by the Chairperson as the presiding officer, Ms. Mirasol shall be tasked to do the foolowing acts:

a. Represent the presiding officer during all council meetings and undertakings;

b. Take charge of the duties and functions of the council and make sure these are being effectively carried out; and

c. Perform such other functions as the Chairperson may direct.

SECTION 3. COMPENSATION AND REMUNERATION. Ms. Mirasol shall perform her above-mentioned duties as such without compensation or remuneration.

SECTION 4. REPEALING CLAUSE. All memorandum circulars, directives, orders or other related issuances inconsistent herewith in part or in full are hereby revoked or repealed accordingly.

SECTION 5. SEPARABILITY CLAUSE. In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, the untouched provision shall remain in full force and effect.

SECTION 6. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately upon signing hereof and shall remain in force until amended, revoked, or modified accordingly.

Issued this _____ day of JAN 2 2 2026 _____ 2026, in Bislig City, Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: 086-853-6089 local (122)
Website: , *Email: <lgubisligcity2019@gmail.com)*

EXECUTIVE ORDER NO. 09
Series of 2026

"AN ORDER REORGANIZING THE BISLIG CITY TOURISM COUNCIL, ITS COMPOSITION AND FUNCTIONS"

WHEREAS, the LGU Bislig City has created the City Tourism Council through Executive Order No. 11, Series of 2004 whose nature of creation and/or organization is coterminous with its appointing officer;

WHEREAS, the 2019 election effectively installed a new set of local officials which resulted in the issuance of Executive Order No. 54, Series of 2019 for the reorganization of the Bislig City Tourism Council;

WHEREAS, Section 455(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes the City Mayor to constitute such councils or bodies as may be necessary to assist in the discharge of executive functions;

WHEREAS, following the resignation of the Council Chairman, there is a need to reorganize the Bislig City Tourism Council to ensure continuity, efficiency, and strengthened leadership in the promotion and development of tourism in the City; it is deemed imperative to reorganize further the aforementioned council;

NOW THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig Surigao del Sur, by virtue of the power vested in me by law, do hereby order:

SECTION 1. REORGANIZATION AND COMPOSITION OF THE BISLIG CITY TOURISM COUNCIL. Pursuant to the provision of R.A. 7160, the Bislig City Tourism Council is hereby reorganized to be composed of the following:

Honorary Chairperson:	**HON. FLORENCIO C. GARAY** *City Mayor*
Honorary Vice-Chairperson:	**HON. CONRAD C. CEJOCO** *City Vice Mayor*
Chairperson:	**PAULA MAE A. MIRASOL** *Information Officer-BATRE*
Vice Chairperson:	**ENGR. ELSIE E. FABELLA** *BCCCI President, Chamber of Commerce*
Secretary/Information Officer:	**MS. LORELEI TERESA D. LIM** *Tourism Operations Officer II*
	MR. MICHAEL D. CABER *Public Utilities Regulations Officer I*
Treasurer:	**MA. ROWENA D. DIMAANO, MD** *Resident Physician* *Dimaano Clinic/ASMHC*

Auditor:	**MR. REUBEN ESTOSE** *President* *Bislig City Mountain Bikers Association*
Security Officers:	**P/LT. COL. FELIX P. GONZALES, JR.** *Chief of Police, PNP*
	CG ENS JUNE ANTHONY Q. BONSUBRE *PCG Acting Station Commander*

COMMITTEES:

Committee on Cultural Heritage

Chairperson:	**GEMMA A. DE PAZ** *OIC-Schools Division Superintendent* *DEPED-BCD*
Vice-Chairperson:	**HON. FLORIO S. JOSAFAT, JR.** *Ex-Officio-Indigenous Peoples Mandatory Representative*

Committee on Marketing and Promotions

Chairperson:	**MS. SARAH MARIA S. VICENCIO** *COUSAB, Chairman on Tourism*
Vice-Chairperson:	**VERLIE MAE PIMENTEL** *Chief of Staff-Congressional Office*

Committee on Infrastructure

Chairperson:	**ENGR. SHERWIN T. MASANCAY** *City Engineer*
Vice-Chairperson:	**ENGR. JEROME S. MEZO** *District Engineer-DPWH*

Committee on Planning

Chairperson:	**ENGR. EDILBERTO G. CARMEN** *City Planning and Development Officer*
Vice-Chairperson:	**FOR. DANIEL P. JABAGAT** *City Environment and Natural Resources Officer*

Committee on Ways and Means

Chairperson:	**MR. RENEFREDO G. CAMBA, CPA** *City Budget Officer*
Vice-Chairperson:	**DR. BENJAMIN REX C. CHICANO** *President - BATRE*

Committee on Manpower Training

Chairperson:	**MS. MARLINDA R. CASER** *Trade and Industry Development Specialist-DTI*
Vice-Chairperson:	**MS. MARIAN M. GASCON** *Officer-In-Charge-CCDO*

Vice-Chairperson: **MS. MARIAN M. GASCON**
Officer-In-Charge-CCDO

Committee on Finance
Chairperson: **MS. RAQUEL L. BAUTISTA, CPA**
City Accountant

Vice-Chairperson: **MR. DANIEL LINDLEY V. ALVAR**
LEDIPU

MEMBERSHIP

LGU/GA (40%):

1. Department of Education
2. City Budget Office
3. City Accounting Office
4. City Treasurer's Office
5. City Planning and Development Office
6. City Engineering Office
7. City Economic Enterprise and Development Office
8. Department of Public Works and Highways
9. Department of Environment and Natural Resources
10. City Information Office
11. Philippine National Police
12. Department of Interior and Local Government
13. Department of Trade and Industry
14. Barangay Affairs
15. City Environment and Natural Resources Office
16. Philippine Coast Guard
17. Bureau of Fire Protection
18. Burboanan Barangay Tourism Council
19. San Vicente Barangay Tourism Council
20. Lawigan Barangay Tourism Council
21. Maharlika Barangay Tourism Council
22. Caguyao Barangay Tourism Council
23. San Fernando Barangay Tourism Council
24. San Jose Barangay Tourism Council
25. San Antonio Barangay Tourism Council
26. Tabon Barangay Tourism Council

NGO (60%):

1. Bislig Association of Tourism Related Enterprises
2. Lawigan Resort Association, Inc.
3. Bislig Chamber of Commerce and Industry, Inc.
4. Bislig City Bikers Enthusiasts
5. Bislig Federation of Tennis Club
6. Knights of Columbus
7. City Officials United Spouses Association of Bislig
8. Loving Presence Foundation
9. KARANCHO
10. CLEAN Philippines
11. United Muslim Association of Bislig
12. Bislig Association of Tourism Related Enterprises
13. JODAB Cooperative
14. United Media Circle of Bislig City
15. Orange's Farm Beach Resort
16. Maria Regina Resort

17. Kawa-Kawa sa Awog
18. Ocean View Park and International Doll House
19. San Isidro Barangay Tourism Council
20. Pamanlinan Barangay Tourism Council
21. Coleto Barangay Tourism Council
22. Mangagoy Barangay Tourism Council
23. Poblacion Barangay Tourism Council
24. Federation of Bislig Womens Association
25. Josefina Farm Beach Resort
26. Bounty Beach Resort
27. Puting Balai
28. Matador Bislig Motor Riders Club
29. BISMASTA - Bislig Massage Therapists Assoc.
30. Federation of Tricycle Operators and Drivers Association
31. Bislig Surfers Association
32. Bislig City Pickleball Club

SECTION 2. DUTIES AND FUNCTIONS. This Council shall have the following duties and functions:

a. To develop innovative and creative ideas for the development of local tourism;
b. To create and promote continued awareness on the benefits of local tourism;
c. To develop training and seminar programs for the tourism council;
d. To develop, promote and undertake regular food festivals, sport festivals, cultural presentation and other tourism activities;
e. To develop linkages between NGOs and LGUs;
f. To initiate, maintain, and monitor sanitation, cleanliness and beautification of the city;
g. To assist in the development of tourism facilities and attractions of the city.

SECTION 3. MEETINGS. This Council shall meet at least once a month or as often as necessary.

SECTION 4. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately upon signing hereof, and all officers and members listed above are confirmed duly appointed in this council. This Order and the respective appointments mentioned in Section 1 shall remain in force until amended, revoked, or modified accordingly.

SECTION 5. REPEALING CLAUSE. All memorandum circulars, directives, orders or other related issuances inconsistent herewith in part or in full are hereby revoked or repealed accordingly.

SECTION 6. SEPARABILITY CLAUSE. In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, the untouched provision shall remain in full force and effect.

Issued this _____ day of JAN 2 6 2026 _____ 2026, in Bislig City, Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 10
Series of 2026

AN ORDER CREATING A TECHNICAL WORKING GROUP (TWG) TO OVERSEE AND MONITOR THE IMPLEMENTATION OF COMMITMENTS AGREED UPON DURING THE EXECUTIVE-LEGISLATIVE-JUDICIARY DIALOGUE

WHEREAS, the City Government of Bislig, in coordination with the Executive, Legislative and Judiciary branches, convened a dialogue on November 19, 2025, to address concerns on infrastructure, safety, security, and inter-agency coordination concerns;

WHEREAS, various commitments were agreed upon during the said dialogue by the Executive, Legislative, and Judiciary branches, including but not limited to infrastructure planning, security enhancements, inter-agency coordination, and support for judicial operations;

WHEREAS, the effective implementation and monitoring, and evaluation of these commitments require a dedicated Technical Working Group (TWG) composed of representatives from relevant offices and agencies;

NOW THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, Surigao del Sur, by virtue of the powers vested in me by law, do hereby order:

Section 1. Creation of the Technical Working Group (TWG). A Technical Working Group is hereby created to oversee and monitor the implementation of the commitments agreed upon during the Executive-Legislative-Judiciary Dialogue.

Section 2. Composition. The TWG shall be composed of representatives from the following offices:

CHAIRPERSON:

City Mayor's Office	**MILLY U. VIOS** Executive Assistant III

MEMBERS:

Sangguniang Panlungsod	**HON. APOLIO C. ALVAR** Chairperson, Committee on Peace and Order and Public Safety
City Legal Office	**ATTY. NEIL B. JAO, M.A., M.B.A.** City Legal Officer

Judiciary	**ATTY. IVY ACEVEDO-RAMA** Clerk of Court RTC- Office of the Clerk of Court, Bislig City
City Information Office	**ATTY. JUSTIN NIEL L. VILLANUEVA** City Information Officer
City Planning and Development Office	**ENGR. EDILBERTO G. CARMEN, RMP, ENP, MPA** City Planning and Development Coordinator
City Disaster Risk Reduction and Management Office	**MR. BEINFURT G. ESPADERA** Local Disaster Risk Reduction and Management Officer I
City Social Welfare and Development Office	**MS. ROSALIE S. LINDO** Social Worker Officer III
Philippine National Police	**PLTCOL. FELIX P. GONZALES, JR.** OIC, Philippine National Police, Bislig City

Other relevant agencies as may be determined by the City Mayor.

Section 3. Functions. The TWG shall:

a. Oversee the implementation of commitments and action items agreed upon during the dialogue;

b. Monitor progress and ensure timely completion of deliverables;

c. Facilitate coordination among involved offices and agencies;

d. Submit regular reports to the City Mayor on the status of implementation;

e. Recommend measures to address challenges and improve interagency collaboration.

Section 4. Meetings and Reporting. The TWG shall convene regularly and as needed. A follow-up meeting shall be scheduled within three to six months from the issuance of this Order to evaluate progress.

Section 5. Repealing Clause. All prior issuances inconsistent herewith are deemed modified and superseded accordingly.

Section 6. Effectivity. This Executive Order shall take effect immediately upon signing hereof and shall remain in force unless sooner revoked or amended.

Issued this ____ day of JAN 2 6 2026, 2026 at Bislig City, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: , *Email: lgubisligcity@bislig.gov.ph*

Office of the City Mayor

Executive Order No. 11
Series of 2026

"AN ORDER CREATING THE STEERING COMMITTEE FOR THE 26TH CHARTER DAY CELEBRATION OF THE CITY OF BISLIG, DEFINING ITS COMPOSITION, DUTIES, AND FUNCTIONS, AND FOR OTHER PURPOSES"

WHEREAS, the Charter Day Celebration of the City of Bislig is a significant civic, historical, and cultural event that commemorates the creation of the city, promotes local identity, strengthens community pride, and showcases the city's socio-economic, cultural, and tourism development initiatives;

WHEREAS, the City Government recognizes that the effective planning and execution of Charter Day activities require institutional coordination, structured management, and early organizational mechanisms to ensure efficiency, inclusivity, and accountability;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall exercise powers necessary and appropriate for the promotion of the general welfare, including initiatives that enhance socio-cultural development and community engagement;

WHEREAS, large-scale city celebrations entail multi-office participation, inter-agency coordination, logistical preparations, financial resource mobilization, public communication strategies, and risk management measures that necessitate a centralized policy-directing and coordinating body;

WHEREAS, during the Initial Dialogue for the 26th Charter Day Celebration held on February 2, 2026, the participating offices identified critical operational concerns, including limited preparation time, budgetary constraints, the need for timely submission of activity designs, venue management considerations, and workforce-related matters;

WHEREAS, it was collectively recognized that the creation of a Steering Committee supported by functional Sub-Committees is necessary to clearly define responsibilities, prevent duplication of functions, promote inter-office collaboration, and ensure orderly decision-making processes;

WHEREAS, the City Government further recognizes the necessity of establishing procedural rules governing meetings, attendance, reporting obligations, and accountability mechanisms to maintain the efficiency, discipline, and effectiveness of the Steering Committee;

WHEREAS, public service demands diligence, professionalism, and active participation from designated personnel, and inactivity or unjustified non-performance may adversely affect government operations and program implementation;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. CREATION OF THE STEERING COMMITTEE. The **Steering Committee for the 26th Charter Day Celebration of Bislig City** is hereby created to oversee the planning, coordination, and implementation of all activities related to the celebration.

SECTION 2. COMPOSITION. The Steering Committee shall be composed of the following:

CHAIRPERSON:	**MR. JERSON C. COMA, MPA**
CO-CHAIRPERSON:	**MR. DANIEL LINDLEY V. ALVAR**
MEMBERS:	**ATTY. JUSTIN NIEL L. VILLANUEVA** **MS. MILLY U. VIOS** **MR. ROSENDO R. CAMPOS, MPA** **MS. LORELEI TERESA D. LIM** **ENGR. ROSE LEE L. CANCIO** **MS. MARIAN M. GASCON** **MR. DEMETRIO DIGA** **BISLIG CITY CHAMBER OF COMMERCE & INDUSTRY FOUNDATION INC. (BCCCI)** **TOURISM COUNCIL**

SECTION 3. FUNCTIONS AND RESPONSIBILITIES. The Steering Committee shall have the following functions and responsibilities:

- Plan, organize, and oversee all activities related to the 26th Charter Day Celebration;
- Formulate and approve the comprehensive program of activities, including ceremonial, cultural, social, sports, and community-based events;
- Issue supplemental guidelines, adopt internal procedures, and resolve operational matters necessary for the efficient implementation of this Order, subject to existing laws and approval of the City Mayor.
- Designate and supervise Sub-Committees, Event Heads, and Coordinators for specific activities;
- Coordinate with concerned offices, barangays, national government agencies, private sector partners, and civil society organizations;
- Ensure the timely securing of permits, clearances, and necessary approvals;
- Mobilize and manage financial, logistical, and human resources, subject to existing rules and regulations;
- Ensure transparency, accountability, and proper documentation of funds and resources;
- Monitor and evaluate the implementation of activities and address operational concerns;
- Prepare and submit a post-celebration accomplishment and evaluation report to the City Mayor.

SECTION 4. SECRETARIAT. The Secretariat shall provide administrative, technical, and documentation support and shall serve as the central coordinating unit for Charter Day-related communications and records:

- Ms. Rizaly J. Malce
- Ms. Magne Caluban
- Ms. Divine Grace L. Salilin
- Ms. Gia Hillary V. Viduya

SECTION 5. SUB-COMMITTEES. To ensure focused and efficient implementation, the following Sub-Committees are hereby constituted:

A. CREATIVES, PROGRAM DESIGN, AND PUBLIC RELATIONS

Chairperson: Atty. Justin Niel L. Villanueva, *City Information Officer*

Members:
- Public Information Office
- Mr. Jose Candia
- Mr. Rosendo R. Campos, MPA
- Ms. Marian M. Gascon
- Mr. Demetrio A. Diga, Jr.
- Ms. Jane Christine T. Sumile
- Mr. Michael Caber

Functions:
- Develop the overall theme, visual identity, and creative direction of the celebration;
- Prepare, finalize, and manage the Program of Activities and scripts;
- Oversee official publicity, media coordination, and information dissemination;
- Ensure consistency of branding, messaging, and ceremonial elements.

B. LOGISTICS AND OPERATIONS

Chairperson: Mr. Aljason C. Tabigue, *Executive Assistant II*

Members:
- Barangay Affairs Office
- General Services Office (GSO)
- City Engineer's Office (CEO)
- Business Permits and Licensing Office (BPLO)
- Mr. Jordan Pabillaran
- Mr. Gerardo A. Tesorio, Jr.

Functions:
- Plan and manage venue preparation, physical setup, and operational requirements;
- Ensure availability and deployment of equipment, supplies, and manpower support;

- Coordinate transport, ingress/egress, and site management concerns;
- Supervise on-ground execution and activity flow.

C. FINANCE AND RESOURCE MOBILIZATION

Chairperson: : Engr. Romulo C. Garay, *City Administrator*

Members:
- Mr. Renefredo G. Camba, CPA
- Ms. Raquel L. Bautista, CPA
- Mr. Romeo T. Lapatha, Jr.
- Mr. Rexie Manlucob
- Engr. Edilberto G. Carmen

Functions:
- Identify funding requirements and resource needs of approved activities;
- Facilitate budget coordination, sponsorships, and allowable resource generation;
- Monitor financial support, donations, and expenditures subject to regulations;
- Ensure fiscal accountability and proper documentation.

D. SAFETY AND SECURITY[1]

- Emergency Operations Center (EOC)
- Incident Management Team (IMT)

E. SPONSORSHIP COMMITTEE

Chairperson: : Mr. Daniel Lindley V. Alvar, *LEDIPO Designate*

Members:
- Local Economic Development and Investment Promotions Unit (LEDIPU)
- Business Permits and Licensing Office (BPLO)
- General Services Office (GSO)
- Engr. Rose Lee L. Cancio
- Ms. Boots Castillo

Functions:
- Lead resource generation, partnership building, and sponsor coordination;
- Develop sponsorship packages consistent with government policies;
- Ensure proper acknowledgment and compliance with regulations;
- Coordinate with Finance Committee on resource utilization.

F. TECHNICAL SUPPORT

[1] *A separate Executive Order shall be issued to define the detailed composition, authority, and operational protocols of the Safety and Security mechanisms, including the activation of the EOC and IMT. Pending its issuance, the EOC and IMT shall conduct preparatory coordination and planning consistent with existing laws and policies.*

Chairperson: : Engr. Rose Lee L. Cancio, *IT Divison Head*

Members:
- Information Technology Office
- General Services Office (GSO)
- City Planning and Development Office (CPDO)

Functions:
- Provide technical, IT, audio-visual, and systems support for activities;
- Ensure functionality of equipment, connectivity, and presentation needs;
- Support documentation, live coverage, and technical troubleshooting;
- Maintain technical readiness during events.

SECTION 6. SUB-COMMITTEE MEETINGS AND COORDINATION. Sub-Committees shall convene meetings as necessary to perform their functions and ensure timely compliance with assigned responsibilities.

Members or authorized representatives are expected to attend meetings and actively participate in committee activities. All meetings and action points shall be properly documented, with copies furnished to the Secretariat.

Operational concerns requiring policy direction or additional resources shall be elevated to the Steering Committee without delay. Unjustified non-attendance or inactivity may be subject to appropriate administrative consideration, consistent with existing rules and regulations.

SECTION 7. STEERING COMMITTEE MEETINGS, ATTENDANCE, AND REPORTING OBLIGATIONS. To ensure continuity, coordination, and accountability:

6.1. REGULAR MEETINGS. The Steering Committee shall convene regular meetings at a frequency determined by the Chairperson/Co-Chairperson or as may be necessary based on operational requirements;

6.2. SPECIAL MEETINGS. Special meetings may be called by the Chairperson/Co-Chairperson or upon request of a majority of the members whenever urgent matters require immediate action;

6.3. MANDATORY ATTENDANCE. Attendance of designated members and Sub-Committee representatives is mandatory. Members shall actively participate in deliberations, planning, and assigned tasks. In cases of unavoidable absence, a member may send an authorized representative, provided prior notice is given to the Secretariat;

6.4. REPORTING DUTIES. Sub-Committees shall submit progress reports, updates, and budgetary requirements within prescribed timelines;

6.5. QUORUM AND DELIBERATIONS. A quorum shall consist of a majority of the members. Decisions shall be made through collective deliberation.

SECTION 8. ACCOUNTABILITY AND DISCIPLINARY MEASURES. All designated personnel are expected to perform duties with diligence, professionalism, and timeliness. Repeated unjustified absences, refusal to perform assigned functions, or prolonged inactivity may constitute neglect of duty or non-performance of official functions.

The Steering Committee, through the Chairperson/Co-Chairperson, may recommend appropriate administrative or disciplinary action to the proper authority, without prejudice to existing Civil Service rules, laws, and regulations.

SECTION 9. MANDATORY SUPPORT AND COMPLIANCE. All city government offices, departments, and instrumentalities are hereby directed to extend full cooperation, technical assistance, and logistical support to the Steering Committee and its Sub-Committees, consistent with their mandates and existing regulations.

SECTION 10. FUNDING. Expenses necessary for the implementation of this Executive Order shall be charged against any available funds of the City Government of Bislig, subject to existing accounting, auditing, and procurement laws, rules, and regulations.

SECTION 11. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid, other provisions not affected thereby shall remain valid and subsisting.

SECTION 12. REPEALING CLAUSE. All executive issuances inconsistent with this Order are hereby repealed or modified accordingly.

SECTION 13. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the City of Bislig, Surigao del Sur, this _____ day of FEB 1 3 2026 _____ 2026.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: (086) 853-6089 Loc. 102, 114, 853-2999, fax: 853-5466
Website: , *Email: lgubisligcity2019@gmail.com*

Office of the City Mayor

Executive Order No. 12
Series of 2026

"RECONSTITUTING THE ORGANIZING COMMITTEE FOR THE BISLIG 50 MILES OR BISLIG ULTRA TRAIL SECOND EDITION"

WHEREAS, Republic Act No. 9593, otherwise known as the Tourism Act of 2009, mandates the development and promotion of the country's tourism industry as a major socio-economic driver, encouraging sustainable tourism initiatives that showcase local destinations and culture;

WHEREAS, the City of Bislig is endowed with vast natural landscapes, from its upland terrains to its scenic lowlands, offering significant potential for adventure tourism and eco-tourism development;

WHEREAS, in line with its commitment to advancing adventure tourism, the City of Bislig has actively pursued initiatives to highlight its natural attractions and position itself as a premier destination for outdoor and endurance sports;

WHEREAS, the Bislig Ultra Trail 2024, organized by Aguila Wandered Recreational Adventures (AWRA) Davao, a group of Mindanao-based trail runners advocating sustainable adventure tourism and environmental conservation, has gained recognition from the Asia Trail Master as a prestigious trail-running event;

WHEREAS, building on the success of its inaugural edition, the event shall return as the "Bislig 50 MILES" or "Bislig Ultra Trail Second Edition," further solidifying Bislig City's reputation as a hub for endurance and trail-running competitions;

WHEREAS, this event is expected to attract a diverse range of participants, promote eco-tourism, generate economic opportunities for local businesses, and encourage environmental stewardship among adventure enthusiasts;

WHEREAS, the "Bislig 50 MILES" or "Bislig Ultra Trail Second Edition" scheduled last year was cancelled due to a force majeure event caused by an earthquake and has since been rescheduled;

WHEREAS, for Calendar Year 2026, it is imperative to reconstitute the Organizing Committee to address personnel movements, changes in leadership, and other valid organizational needs, thereby ensuring the continuous and effective implementation of the event's plans and activities;

NOW THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of the powers vested in me by law, do hereby order to reconstitute the Organizing Committee for the "Bislig 50 MILES" OR "Bislig Ultra Trail Second Edition," which shall be composed as follows:

SECTION 1. RECONSTITUTION OF THE ORGANIZING COMMITTEE. The Organizing Committee for the "Bislig 50 MILES" or "Bislig Ultra Trail Second Edition" is hereby

reconstituted to oversee and ensure the successful conduct of the event. The Committee shall be composed of the following sub-committees, each with designated functions:

1. Steering Committee

Chairperson:	**Engr. Romulo C. Garay** City Administration Officer
Vice- Chairperson:	**Mr. Bienfurt G. Espadera** CRRM
Members:	**For. Daniel P. Jabagat** City ENR Officer **Ms. Milly U. Vios** Executive Assistant II **Engr. Sherwin T. Masancay** City Engineer **Mr. Aljason C. Tabigue** Executive Assistant II **Ms. Mark Antoniette H. Marqueda** Licensing Officer III **Mr. Dionisio R. Carmona** City Environment and Natural Resources Consultant **Mr. Honorio F. Cardino** Sports Coordinator Consultant **Hon. Eladio A. Galano** ABC President **Ms. Everlee N. Viola** Administrative Officer V

1.1 Functions:

1.1.1 Provide overall direction, guidance, and decision-making authority for the event;
1.1.2 Allocate resources, including budget, personnel, and logistical support, to ensure efficient implementation;
1.1.3 Identify and address potential risks, challenges, and contingencies;
1.1.4 Ensure proper waste management practices to minimize environmental impact;
1.1.5 Provide potential service providers;
1.1.6 Road maintenance and electrification;
1.1.7 Oversee the setup and management of the event venue, including the start/finish line and aid stations;
1.1.8 Coordinate the procurement, distribution, and allocation of materials, supplies, and equipment necessary for the event; and
1.1.9 Resolve inter-committee concerns and approve major event-related decisions.

2 Public Relations and Communications Committee:

Chairperson:	**Atty. Justin Niel L. Villanueva** City Information Officer
Members:	**Ms. Via Angelica B. Federizo** Public Information Officer **Ms. Rizaly J. Malce** Planner

2.1 Functions:

2.1.1 Organize and manage press conferences and media engagements;

2.1.2 Develop and implement a comprehensive marketing and promotional campaign, including digital, print, and community outreach initiatives;
2.1.3 Maintain and regularly update event-related online platforms, including the official website and social media pages; and
2.1.4 Disseminate relevant updates to other committees, local offices, participating barangays, and stakeholders.

3. Program Committee

Chairperson:	**Ms. Lorelei Teresa D. Lim** Tourism Officer II, Division Officer
Members:	**Mr. Rusderico C. Formarejo** Tourism Officer II
Secretariat:	**Ms. Theresa Bucong** Tourism Officer I **Ms. Gia Hillary Viduya** Tourism Officer I

3.1 Functions:

3.1.1 Manage participant registration process during ingress of participants for data collection and entry;
3.1.2 Provide secretariat services, including accurate documentation of pre-event, race-day, and post-event activities for future reference;
3.1.3 Organize and oversee the ingress and egress of participants, guests, and event personnel;
3.1.4 Coordinate on-site logistics and liaise with relevant Local Government Unit (LGU) offices and barangays; and
3.1.5 Data Gathering.

4. Logistics and Operations Committee

Chairperson:	**Mr. Gerardo A. Tesorio** Executive Assistant IV
Members:	**Engr. Sherwin T. Masancay** City Engineer **Aljason C. Tabigue** Private Secretary II **For. Daniel P. Jabagat** City Environmental Resource Officer

4.1 Functions:

4.1.1 Oversee the setup and management of the event venue, including the start/finish line and aid stations;
4.1.2 Ensure proper waste management practices to minimize environmental impact. and
4.1.3 Coordinate the procurement, distribution, and allocation of materials, supplies, and equipment necessary for the event.

5.Technical and AV Committee

Chairperson:	**Ms. Rose Lee L. Cancio** Information technology Officer
Members:	**Engr. Sherwin T. Masancay** City Engineer **Mr. Richie Cabalit** Administrative Aide III **Mr. Aristotle Cariaso** Administrative Aide I

5.1 Functions:

5.1.1 Oversee and manage all audio-visual requirements;
5.1.2 Ensure online connectivity, troubleshooting of any technical issues during the event;
5.1.3 Ensure reliable internet connectivity for online registration, live tracking, and event updates;
5.1.4 Manage the setup and operation of audio-visual equipment including speakers, microphones, and projectors; and
5.1.5 Troubleshoot any technical issues that may arise during the event to ensure seamless operations.

6. Finance and Budget Committee

Chairperson:	**Mr. Renefredo G. Camba** City Budget Officer
Members:	**Mr. Benedicto A. Salazar, Jr.** Administrative Officer V **Mr. Marlon C. Advincula** Asst. City Budget Officer

6.1 Functions:

6.1.1 Prepare the financial plan and ensure proper budget allocation for the Organizing committee; and
6.1.2 Manage expenditures, track financial transactions, and ensure transparency and accountability in fund disbursement.

SECTION 2. IMPLEMENTATION AND COORDINATION. Each sub-committee shall be responsible for drafting its action plan and executing its respective duties in coordination with relevant LGU offices, external organizations, and community stakeholders. The Organizing Committee is hereby authorized to liaise with government and private sector partners to facilitate a successful event.

SECTION 3. FUNDING. The funds necessary for the implementation of the "Bislig 50 MILES" or "Bislig Ultra Trail Second Edition" shall be sourced from the City Tourism Division and other identified available funding sources, subject to the rules and regulations on government financial management and auditing.

SECTION 4. SEPARABILITY CLAUSE. If any section or provision of this Executive Order is declared unconstitutional or invalid, the other sections or provisions thereof which are not affected shall remain in full force and effect.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately upon signing hereof and shall remain in force unless sooner revoked or amended.

Issued this ___ day of FEB 2 4 2026, at Bislig City, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: . Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 13
SERIES OF 2026

"AN ORDER RECONSTITUTING THE PROPERTY DISPOSAL AWARDS AND APPRAISAL COMMITTEE (PDAAC) INTO THE DISPOSAL COMMITTEE (DC)"

WHEREAS, Commission on Audit (COA) Circular No. 89-296 prescribes the Audit Guidelines on the Divestment or Disposal of Property and other Assets of National Government Agencies and Instrumentalities, Local Government Units and Government-Owned or Controlled Corporations and their Subsidiaries;

WHEREAS, Memorandum Order No. 048 dated July 23, 2019, created the Property Disposal Awards and Appraisal Committee (PDAAC) to oversee the disposal of unserviceable property of the Local Government Unit (LGU) of Bislig;

WHEREAS, the composition of the PDAAC was subsequently revised and reconstituted through Memorandum Orders No. 2020-043 and No. 2020-071, and later through Executive Order No. 36, Series of 2022;

WHEREAS, the Commission on Audit (COA) and the Department of Budget and Management (DBM) issued Joint Circular No. 2024-01, dated January 30, 2024, providing updated guidelines for the disposal of government properties under the Revised Manual on the Disposal of Government Properties;

WHEREAS, in accordance with said Joint Circular, there is a necessity to reconstitute the existing PDAAC into a Disposal Committee;

WHEREAS, the Commission on Audit (COA) and Department of Budget and Management (DBM) issued Joint Circular No. 2024-1, dated January 30, 2024, providing updated guidelines for the disposal of government properties under the Revised Manual on the Disposal of the Government Properties;

WHEREAS, in accordance with said Joint Circular, there is a necessity to reconstitute the existing PDAAC into a Disposal Committee to ensure compliance with the latest disposal guidelines through Revised Manual on the Disposal of the Government Properties;

NOW, THEREFORE, I, FLORENCIO C. GARAY, Mayor of Bislig City, by the virtue of the power and authority vested in me by law, do hereby reconstitute the PROPERTY DISPOSAL AWARDS AND APPRAISAL COMMITTEE INTO THE DISPOSAL COMMITTEE of the City Government of Bislig as follows:

SECTION 1. COMPOSITION. The Disposal Committee shall be composed of the following, to wit:

I. DISPOSAL COMMITTEE

Chairman:	**ENGR. ROMULO C. GARAY** City Administrator
Vice-Chairman:	**JONATHAN L. JAMORA, MPA** City General Services Officer
Members:	**ENGR. SHERWIN T. MASANCAY** City Engineer

MELODY A. PATIÑO, CPA, DBM
Accountant IV

MS. GLOREYNA S. ESPIN
Assistant City Agriculturist I

MR. DANIEL P. JABAGAT, RF, EnP, MPA
CENRO Officer I

LOVELLA B. GETUABAN
Administrative Officer III

II. TECHNICAL WORKING GROUP

Chairman: **JOSE S. CANDIA SR.**
Executive Assistant IV

Vice-Chairman: **ENGR. ROGER V. DOLOR, REA**
Tax Mapper III

Member: **ENGR. GILBERT P. ABUGAN**
Engineer III

ENGR. ROMEL R. BANGGOS
Contract of Service

PIONILO B. PUERTOLLANO
Contract of Service

III. SECRETARIAT

KISHY M. LEGAL
Clerk - Contract of Service

PETREX OLIVER A. MARCELO
Administrative Assistant

LOVERSON O. CUATON
Administrative Aide III

SECTION 2. DUTIES AND FUNCTIONS.

2.1 The aforementioned designated Property Disposal Committee shall ensure the speedy process of disposal of properties in accordance with relevant laws, rules and regulations in order to ensure that:

a. Continuing/carrying inventory cost of the government is eliminated;
b. Accountable employees are relieved of unnecessary and/or excess accountability; and
c. Government offices are effectively decongested from properties for disposal.

2.2 Specifically, the Disposal Committee shall undertake the following:

a. Inspect, appraise, and undertake valuation activities as a group or individually;
b. Set the final appraised value of the properties for disposal;
c. Determine the appropriate mode of disposal and recommend the same to the applicable authorities as enumerated above for approval;
d. Undertake the disposal proceedings for the properties, e.g., conduct of public auction, condemnation/destruction of properties, among others, on an "as is, where is" basis;
e. Ensure that properties for disposal do not include materials not intended for disposal;

f. Ensure the extraction, proper storage, and security of confidential data stored in information and communications technology (ICT) or electronic equipment before disposal; and
g. Perform other related functions that may be assigned by the head of government entity/RO/FO concerned.

SECTION 3. MEETINGS.

The Disposal Committee call the meetings of the Committee and initiate the activities in the disposal process.

SECTION 4. SECRETARIAT.

4.1 The Committee shall be assisted by a Secretariat composed of the department/agency unit handling asset management, i.e., Property Division/Section/Unit or its equivalent.

4.2 The Secretariat of the Disposal Committee shall undertake the following:

a. Provide technical and administrative support to the Disposal Committee;
b. Organize and make all necessary arrangements for the meetings and conferences;
c. Prepare the agenda for meetings, as determined by the Chairperson and based on the recommendation of the members of the Committee;
d. Prepare minutes of meetings and resolutions of the Disposal Committee and certify the same as true and correct;
e. Receive and take custody of documents and other records and ensure that all actions undertaken by the Disposal Committee are properly documented;
f. Draft correspondences and other communications for review/signature of the Chairperson;
g. Manage the sale and distribution of public auction documents or any other relevant disposition documents to interested bidders;
h. Advertise and/or post disposal process;
i. Assist in managing the disposal opportunities;
j. Monitor activities and milestones for proper reporting to relevant agencies when required;
k. Act as the central channel of communications for the Disposal Committee and bidders or buyers, and the general public; and
l. Perform other related functions that may be assigned by the Chairperson of the Disposal Committee.

SECTION 5. SEPARABILITY CLAUSE.

If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions shall not be affected and shall continue to be in full force and effect.

SECTION 6. REPEALING CLAUSE.

All executive orders, rules, regulations, and other issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed, amended, or modified accordingly.

SECTION 7. EFFECTIVITY.

This Executive Order shall take effect immediately upon its issuance and shall remain in force unless revoked or amended by subsequent Executive Orders.

Issued this___ day of FEB 2 5 2026, 2026 at Bislig City, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 14
Series of 2026

AN EXECUTIVE ORDER ENJOINING STRICT COMPLIANCE WITH DILG MEMORANDUM CIRCULAR NO. 2026-006 PROHIBITING THE DISPLAY AND/OR AFFIXTURE OF THE NAME, IMAGE, AND LIKENESS OF PUBLIC OFFICIALS ON GOVERNMENT PROJECTS WITHIN THE LOCAL GOVERNMENT UNIT OF BISLIG CITY

WHEREAS, Article XI, Section 1 of the 1987 Constitution provides that a public office is a public trust, and public officers and employees must at all times be accountable to the people and serve them with utmost responsibility, integrity, loyalty, and efficiency;

WHEREAS, government projects, programs, activities, and properties are funded through public funds and are implemented in the interest of the general welfare. As such, these undertakings must remain politically neutral and free from any form of self-promotion by public officials;

WHEREAS, Section 20 of Republic Act No. 12314, also known as the 2026 General Appropriations Act (GAA), expressly prohibits the display and/or affixture of the name, picture, image, motto, logo, color motif, initials, or other graphic representation associated with any public official on government projects and signboards for all programs, activities, and projects funded under said Act;

WHEREAS, Section 2.2.6 of Commission on Audit (COA) Circular No. 2014-004 dated January 30, 2013, similarly considers the display and/or affixture of such personal identifiers by the top leadership or implementing agency on signboards associated with projects, programs, or activities as unnecessary;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2026-006 on January 29, 2026, to institutionalize and strengthen the policy prohibiting the display and/or affixture of the name, image, and likeness of public officials on government projects;

WHEREAS, the DILG Bislig City Field Operating Unit, through City Local Government Operations Officer (CLGOO) Julius R. Carrido, issued a Memorandum dated February 3, 2026, transmitting the aforementioned DILG Circular to the City Mayor, City Vice Mayor, Liga ng mga Barangay President, and SK City Federation President for information and strict compliance;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of the Local Government Unit of Bislig City, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. STRICT PROHIBITION.
All elected and appointed officials and employees of the City Government of Bislig,

including all its component barangays, are hereby directed to strictly comply with the prohibition on the display and/or affixture of their name, picture, image, motto, logo, color motif, initials, or other symbol or graphic representation on government projects and signboards.

SECTION 2. IMMEDIATE REMOVAL.

All covered officials and employees of Bislig City are hereby directed to cause the immediate removal of any existing signages, tarpaulins, markers, or materials that violate this prohibition.

SECTION 3. WIDEST DISSEMINATION.

All Heads of Departments, Offices, Bureaus, and Services, as well as Barangay Officials within Bislig City, are hereby directed to cause the widest dissemination of this Order to all concerned personnel within their respective areas of jurisdiction.

SECTION 4. PENAL PROVISIONS.

Any person found violating this Executive Order and the corresponding DILG Memorandum Circular shall be held administratively and/or criminally liable in accordance with pertinent laws, rules, and regulations.

Section 5. REPEALING CLAUSE.

All prior issuances inconsistent herewith are deemed modified and superseded accordingly.

SECTION 6. EFFECTIVITY.

This Executive Order shall take effect immediately upon signing hereof and shall remain in force unless sooner revoked or amended.

Issued this ____ day of MAR 0 3 2026, 2026 at Bislig City, Province of Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: (086) 853-6089 Loc. 102, 114, 853-2999, fax: 853-5466
Website: [illegible], *Email: lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 15
Series of 2026

AN ORDER ADOPTING A FOUR (4)-DAY ONSITE WORK ARRANGEMENT THROUGH A COMPRESSED WORKWEEK AND IMPLEMENTING ENERGY CONSERVATION MEASURES IN THE CITY GOVERNMENT OF BISLIG

WHEREAS, Republic Act No. 11285, otherwise known as the *Energy Efficiency and Conservation Act*, declares it a policy of the State to institutionalize energy efficiency and conservation and promote the judicious use of energy resources;

WHEREAS, Administrative Order No. 15, s. 2024, and Memorandum Circular No. 114 dated March 6, 2026, promote energy conservation measures and flexible work arrangements in government in view of rising fuel costs and continuing volatility in global energy markets;

WHEREAS, Section 3 of the said Memorandum Circular explicitly mandates that agencies shall adopt a four (4)-day onsite work arrangement, through a compressed workweek or a designated common day for work-from-home arrangements in accordance with Civil Service Commission (CSC) MC. No. 6 (s. 2022), as amended by CSC MC No. 1 (s. 2025), and such other existing rules and guidelines for the adoption of flexible works arrangements;

WHEREAS, under Section 455(b)(1)(vii) and Section 455(b)(1)(vi) of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, the City Mayor is mandated to ensure efficient, effective, and economical governance and may issue executive orders for the faithful enforcement and execution of laws and ordinances;

WHEREAS, the City Government of Bislig deems it necessary to adopt practical energy-saving measures and a four-day onsite work arrangement, without prejudice to the uninterrupted delivery of public service, particularly in frontline, emergency, health, and other essential offices;

NOW, THEREFORE, I, HON. FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. ADOPTION OF ENERGY CONSERVATION MEASURES.

All offices, divisions, and units of the City Government of Bislig shall implement energy conservation measures consistent with Republic Act No. 11285, its implementing rules and regulations, Administrative Order No. 15, s. 2024, Memorandum Circular No. 114, and other applicable issuances.

These measures shall include:

a) Maintaining a standard thermostat setting of 24°C for air-conditioned spaces, activate sleep settings on all office equipment, and strictly turn off non-essential lights and electronic equipment during lunch breaks and after hours. Accordingly, all offices shall use air-conditioning units only from **8:00 A.M. to 5:00 P.M.**, or **one hour after the start of office hours and one hour before the end of office hours;**

b) Adopting virtual meetings as the default mode for inter-office coordination, consultations, conferences, and similar engagements. In this regard, all meetings, seminars, and workshops must be conducted through secure digital platforms, except in cases where physical presence is legally required or operationally indispensable.

No official travel is authorized for events that can be effectively facilitated online;

c) Limiting official travel to essential and indispensable functions. Travel shall be deemed unnecessary when the objectives may be effectively accomplished through alternative modalities, such as virtual meetings, electronic communications, or through the consolidation of tasks with other previously scheduled official activities. Travel undertaken without a clear justification of urgency, operational necessity, or direct programmatic relevance shall likewise be considered unnecessary;

d) Strengthening fleet-efficiency measures to reduce fuel consumption and improve the fuel-economy performance of government transport. These fleet-efficiency measures may include, but may not be limited to the following:

- Trip consolidation, by combining official tasks and destinations to reduce the number of vehicle deployments;
- Optimized route, through the use of shortest, least-congested travel paths and coordinated scheduling to avoid peak-hour congestion;
- Strict minimization of idling, requiring engines to be switched off during waiting periods except when operationally necessary; and
- Adoption of the "full-tank method" for precise fuel monitoring and adhere to rigid preventive vehicle maintenance; and

e) Adopting and implementing such other appropriate energy conservation measures to ensure the efficient, judicious, and responsible use of energy resources in all government operations, consistent with applicable laws, regulations, and national policies on energy efficiency and conservation.

SECTION 2. ADOPTION OF THE FOUR-DAY ONSITE WORK ARRANGEMENT.

To reduce electricity consumption in government buildings and fuel use for daily commuting, the City Government of Bislig hereby adopts a **FOUR (4)-DAY ONSITE WORK ARRANGEMENT**, through a **compressed workweek**, in accordance with Civil Service Commission (CSC) MC No. 6 (s. 2022), as amended by CSC MC No. 1 (s. 2025), and such other existing rules and guidelines for the adoption of flexible work arrangements.

The adoption of a four (4)-day onsite work arrangement shall be implemented upon the issuance of this Executive Order and shall remain in effect until lifted or sooner revoked by proper authority. This arrangement shall serve as an interim measure, to be continued only until circumstances warrant its modification or discontinuance.

SECTION 3. OFFICIAL WORK SCHEDULE

Effective immediately upon issuance of this Order, the official working days shall be:

Monday to Thursday
7:00 A.M. – 6:00 P.M.

This schedule covers ten (10) working hours per day, exclusive of lunch break, to comply with the required forty (40) hours work week prescribed by the Civil Service Commission.

SECTION 4. NON-INTERRUPTION OF GOVERNMENT SERVICES.

This Executive Order shall be implemented in a manner that ensures the continuous, efficient, and uninterrupted delivery of government services. Frontline and essential services shall remain unimpeded at all times.

Offices performing essential, basic, vital, emergency, health, sanitation, social welfare, traffic, peace and order, disaster risk reduction and management, and similar critical functions may maintain their existing schedules, shifting arrangements, or such onsite staffing patterns as may be required by service necessity.

Without prejudice to the authority of the City Mayor to designate additional exempt offices when warranted, the following frontline and essential service offices are exempted from the four-day work week and shall maintain their existing schedules or shifting arrangements:

- City Disaster Risk Reduction and Management Office (CDRRMO);
- City Health Office (CHO);
- City Social Welfare and Development Office (CSWDO);
- Solid Waste Management Division and other sanitation-related field units;
- Public safety, traffic management, and emergency response personnel; and
- Such other offices or units as may be determined by the City Mayor or the concerned Department Head, subject to service necessity and existing law.

Officials and employees assigned to exempt offices shall continue to observe their duly approved schedules or such schedules as may be issued by competent authority. These offices shall ensure continuous service delivery, emergency response capability, and operational readiness at all times.

SECTION 5. GUIDELINES FOR IMPLEMENTATION.

The City Human Resource Management Office (CHRMO), in coordination with the City Administrator's Office and the heads of offices, shall formulate the necessary implementing guidelines to effectively operationalize this Order, including adjustments in work schedules, monitoring of attendance, and service coverage applicable to all offices, in accordance with existing Civil Service Commission (CSC) laws, rules, and regulations.

Department Heads and Office Chiefs may adopt appropriate internal staffing arrangements to ensure that services remain accessible to the public and that all official transactions are attended to in a timely manner.

SECTION 6. MINIMUM ENERGY REDUCTION.

The City Government of Bislig shall endeavor to reduce its actual electricity and fuel consumption by ten to twenty percent (10%-20%).

For this purpose, the City Government shall:

a. Designate an Energy Conservation Officer or focal person, or such other responsible personnel as may be necessary, in accordance with applicable laws, rules, and Department of Energy (DOE) issuances;
b. Cooperate with lawful energy audits, inspections, spot checks, and related monitoring activities conducted by competent authorities; and
c. Submit or consolidate required electricity and fuel consumption data and other reports through the GEMP Online System Portal in the form and manner prescribed by the DOE.

SECTION 7. SEPARABILITY CLAUSE.

If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions shall remain in full force and effect.

SECTION 8. EFFECTIVITY.

This Executive Order shall take effect immediately upon issuance and shall remain in force unless sooner amended or revoked.

DONE in the City of Bislig, this ___ day of MAR 10 2026 2026.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 16
Series of 2026

"AN ORDER INSTITUTIONALIZING THE ANTI-EPAL MECHANISM OF THE CITY OF BISLIG AND CREATING THE ANTI-EPAL TECHNICAL WORKING GROUP (TWG)"

WHEREAS, Article XI, Section 1 of the 1987 Philippine Constitution states that public office is a public trust. Public officers and employees must, at all times, be accountable to the people, serve them with utmost responsibility, integrity, loyalty and efficiency; act with patriotism and justice and lead modest lives;

WHEREAS, Section 20 of Republic Act No. 12314, otherwise known as the 2026 General Appropriations Act, prohibits the display and/or affixture of the name, image, or likeness of public officials on government-funded projects, programs, activities, and properties. This prohibition is intended to promote professionalism in public service and to uphold the principle that government undertakings are funded by public resources, not by individual officials;

WHEREAS, Section 2.2.6 of Commission on Audit (COA) Circular No. 2014-004 considers as unnecessary the display and/or affixture of the picture, image, motto, logo, color motif, initials, or other symbol or graphic representation associated with the top leadership of the project proponent or implementing agency, unit or office;

WHEREAS, the Department of Interior and Local Government (DILG) Memorandum Circular No. 2026-006, entitled "Prohibition on the Display and/or Affixture of the Name, Image, and Likeness of Public Officials on Government Projects", directs all covered officials and employees to strictly comply with the prohibition on the display and/or affixture of the picture, image, motto, logo, color motif, initials, or other symbol or graphic representation associated with any public official on government projects, programs and signages;

WHEREAS, there is a need to institutionalize a local mechanism to ensure consistent compliance with the foregoing laws, rules, and policies, and to prevent the use of government resources for self-promotion or partisan advantage;

NOW THEREFORE, I, HON. FLORENCIO C. GARAY, City Mayor of Bislig City, Surigao del Sur, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. INSTITUTIONALIZING THE ANTI-EPAL MECHANISM.

The City Government of Bislig, including all its offices, instrumentalities, officials, and employees, shall strictly prohibit the display and/or affixture of the picture, image, name, motto, logo, color motif, initials, or any other symbol or graphic representation associated with any public official on government projects, programs, activities, facilities, and signboards, whether funded or implemented by the City Government.

SECTION 2. CREATION OF THE ANTI-EPAL TECHNICAL WORKING GROUP (TWG).

There is hereby created an Anti-EPAL Technical Working Group (TWG) to oversee the monitoring, implementation, and compliance with this Executive Order, composed of the following:

Chairperson: **ENGR. ROMULO C. GARAY**
City Administrator

Members:

ATTY. JUSTIN NIEL L. VILLANUEVA
City Information Officer

HON. ELADIO A. GALANO
ABC President

HON. ANAMAE M. AGUSA
SK Federation President

ENGR. SHERWIN T. MASANCAY
City Engineer

SECTION 3. FUNCTIONS OF THE TECHNICAL WORKING GROUP.

The Anti-EPAL Technical Working Group shall have the following functions:

a. Spearhead and oversee the implementation of the Anti-EPAL mechanism within the City Government of Bislig;
b. Monitor and inspect government projects, programs, activities, and signages for compliance with Anti-EPAL policies;
c. Act on complaints or reports regarding violations of this Executive Order;
d. Issue compliance advisories, notices of violation, and recommendations for corrective action;
e. Recommend the imposition of appropriate administrative sanctions, in accordance with existing laws, rules, and regulations;
f. Coordinate with barangays, national government agencies, and other stakeholders to ensure consistent enforcement; and
g. Submit periodic reports and recommendations to the City Mayor for guidance and appropriate action.

SECTION 4. ADMINISTRATIVE LIABILITY AND SANCTIONS.

Any official or employee of the City Government of Bislig who violates this Executive Order shall be subject to appropriate administrative sanctions under existing civil service laws, rules, and regulations, without prejudice to the filing of criminal, civil, or other actions as may be warranted.

SECTION 5. FUNDING.

The funds necessary for the implementation of this Executive Order shall be charged against available appropriations of the City Government of Bislig, subject to existing accounting and auditing rules and regulations.

SECTION 6. SEPARABILITY CLAUSE.

If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions shall remain in full force and effect.

SECTION 7. EFFECTIVITY.

This Executive Order shall take effect immediately upon issuance and shall remain in force unless sooner amended or revoked.

DONE in the City of Bislig, this ___ day of MAR 11 2026 2026.

FLORENCIO C. GARAY
City Mayor

🚫 ANTI-EPAL: PAHINUMDOM SA BARANGAY

Dakbayan sa Bislig

❓ UNSA ANG EPAL?

Ang **EPAL** mao ang **pagbutang sa ngalan, litrato, logo, o islogan sa opisyal sa gobyerno** sa **proyekto ug kalihokan nga gigastusan sa gobyerno**

👉 **Bawal ang EPAL.**

❌ BAWAL IBUTANG

Ayaw gyud ibutang sa bisan unsang proyekto sa gobyerno ang:

🚫 Ngalan sa opisyal
🚫 Litrato o hulagway sa opisyal
🚫 Inisyal o bansagon
🚫 Personal nga logo o kolor
🚫 "Courtesy of," "Project of," ug susama

📌 **Apil ani ang:**

- Barangay hall, dalan, court, waiting shed
- Mga programa ug kalihokan
- Tarpaulin, signboard, plake
- Sakyanan ug gamit sa gobyerno

☑ PWEDENG IBUTANG

✓ Ngalan sa proyekto
✓ Barangay o City Government
✓ Asa gikan ang pondo
✓ Petsa ug gasto (kung gikinahanglan)
✓ Opisyal nga selyo sa Barangay o Dakbayan

⚠ SA DILI PA MAGBUTANG OG TARP O SIGNAGE

✓ Siguraduhon nga **walay ngalan o litrato sa opisyal**
✓ Gamita **simple ug neutral nga disenyo**
✓ Klaro nga **proyekto sa gobyerno, dili personal**
✓ Kung naglibog, **pangutana ang City Government**

👥 RESPONSIBILIDAD SA BARANGAY

Ang mga opisyal ug kawani sa barangay kinahanglan:

• Mosunod sa Anti-EPAL
• Dili motugot sa EPAL sa kontraktor o donor
• Tangtangon dayon ang bawal nga signage
• Motabang sa inspeksyon

📢 KUNG NAA KAY MAKIT-AN NGA EPAL

Pwede ka mo-report.

📍 **Isulti sa:**

Barangay Office

o

City Government sa Bislig – **Anti-EPAL TWG**

(Makatabang kung naay litrato.)

! KUNG DILI MOSUNOD

⚠ Tangtangon ang signage
⚠ Masilotan ang responsable
⚠ Posibleng legal nga aksyon

☑ HINUMDOMI

✓ Kwarta sa katawhan ang gigamit
✓ Ang kredito alang sa gobyerno
✓ Ang EPAL bawal

ANTI-EPAL TECHNICAL WORKING GROUP
City Government of Bislig

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: www.bislig.gov.ph, Email: lgubisligcity2019@gmail.com

Office of the City Mayor

EXECUTIVE ORDER NO. 17
Series of 2026

RECONSTITUTING THE PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE OF THE CITY GOVERNMENT OF BISLIG"

WHEREAS, the Civil Service Commission, in support of the government's commitment to provide efficient and effective public service delivery, has implemented the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) that aims to transform the agencies' Human Resource Management (HRM) system, competencies and practices to a level of excellence that fosters good governance;

WHEREAS, one of the core areas of PRIME-HRM is the Rewards and Recognition (R&R) program;

WHEREAS, the Program on Awards and Incentives for Service Excellence (PRAISE) Committee of the City Government of Bislig was created to ensure the proper implementation of the (R&R) program;

WHEREAS, with the change of administration, personnel movements, and the need for continuous improvement in governance necessitate the reconstitution of the PRAISE Committee to maintain its alignment with the objectives of the PRIME-HRM;

WHEREAS, Bislig City Employees Association (BisCEA) recently issued Resolution No. 2025-080 approving the BisCea special bodies for Calendar Year 2025-2028, which includes PRAISE consisting of new employee representatives for the first and second level;

WHEREAS, in light of the foregoing, it is imperative to reconstitute the PRAISE Committee for the year 2026, to ensure efficient execution of the PRIME-HRM's R&R program and to address recent organizational changes;

NOW THEREFORE, I, **FLORENCIO C. GARAY**, by virtue of the powers vested in me by law as the City Mayor of Bislig, do hereby order:

SECTION 1. RECONSTITUTION

The PRAISE Committee of the City Government of Bislig is hereby reconstituted which shall be composed of the following:

Chairperson	:	**HON. FLORENCIO C. GARAY** City Mayor
		ENGR. ROMULO C. GARAY Authorized Representative of the City Mayor/City Administrator
Members	:	**EVANGELINE B. DIVINO, MPS** City Human Resource Management Officer

Alternate: **MARIA ESTELLA D. DILAN**
Supervising Administrative Officer (HRMO IV)

ENGR. EDILBERTO G. CARMEN
City Planning & Development Coordinator

Alternate: Authorized Representative

RENEFREDO G. CAMBA, CPA
City Budget Officer

Alternate: Authorized Representative

ATTY. NEIL B. JAO, M.A., M.B.A
City Legal Officer

Alternate: Authorized Representative

RAQUEL LACSON BAUSTISTA, CPA
City Accountant

Alternate: Authorized Representative

MR. ROMEO T. LAPATHA, JR.
Acting City Treasurer

Alternate: Authorized Representative

ETHELMAR C. GOYONGCO, MPA
Bislig City Employees Association (BisCEA) President

Alternate: **CHUCHIE B. CASTILLO**
Bislig City Employees Association (BisCEA) Vice-President

EVERLEE N. VIOLA
Administrative Officer V
Second-Level Employees Representative

Alternate: **MARIAN M. GASCON**
Senior Cooperative Development Specialist
Office-in-Charge, City Cooperative Development Office

MONA E. CEDRO
Assessment Clerk II
First-Level Employees Representative

Alternate: **WILSON C. MANUTA**
Engineering Aide

SECTION 2. TERM OF OFFICE

The term of office of the PRAISE Committee members shall be coterminous with the term of office of the Local Chief Executive.

SECTION 3. FUNCTIONS

1. The Head of Agency or authorized representative shall be responsible in overseeing the System's operation, and the Human Resource Management Division shall serve as the System's Secretariat;

2. The PRAISE Committee shall perform the following specific responsibilities as provided in Civil Service Commission (CSC) MC No. 01, s. 2001:

   a. Establish a system of incentives and awards to recognize and motivate employees for their performance and conduct;
   b. Formulate, adopt and amend internal rules, policies and procedures to govern the conduct of its activities which shall include the guidelines in evaluating the nominees and the mechanism for recognizing the awardees;
   c. Determine the forms of awards and incentives to be granted;
   d. Monitor implementation of approved suggestions and ideas through feedback and reports;
   e. Prepare plans, identify resources and propose budget for the system on an annual basis;
   f. Develop, produce, distribute a System policy manual and orient the employees on the same;
   g. Documents best practices, innovative ideas and success stories which will serve as promotional material to sustain interest and enthusiasm;
   h. Submit an annual report on the awards and incentives system to the CSC on or before the thirtieth day of January;
   i. Monitor and evaluate the System's implementation every year and make essential improvement to ensure its suitability to the agency; and
   j. Address issues relative to awards and incentives within fifteen (15) days from the date of submission.

In addition to the foregoing specific responsibilities, the Committee is likewise authorized to set the amount for the monetary form of award and incentive for the agency-level awards.

Membership in the Committee, including the secretariat, shall be considered part of the member's regular duties.

SECTION 4. SECRETARIAT

The Secretariat shall undertake to perform administrative functions in support of the PRAISE Committee, which shall consist of the following City Human Resource Management personnel, namely:

1. **LOWELYN B. MORENO**
   Administrative Officer IV (HRMO II);
2. **ANAMARIE J. MANGUYAB**
   Administrative Officer I (Records Officer I);
3. **LEONIDO A. SIAREZ, JR.**
   Administrative Aide I; and
4. **JENEVIV A. GARAY**
   Administrative Assistant I (Computer Operator I).

SECTION 5. SUPPORT FUND

Funds needed to carry out the purpose of this Order shall be charged to the Annual Budget of the City Government.

SECTION 6. MEETINGS

The PRAISE Committee shall hold meeting as the need arises.

SECTION 7. REPEALING CLAUSE

All previous ordinance, executive orders, rules and regulations or parts thereof which are inconsistent with this Executive Order are hereby repealed and modified accordingly.

SECTION 8. SEPARABILITY CLAUSE

If for any reason or reasons, any part or provision of this Executive Order shall be held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 9. EFFECTIVITY

This Executive Order shall take effect immediately upon signing and shall remain in force unless sooner amended or revoked by the undersigned.

Done and issued this ___ day of MAR 11 2026, in the City of Bislig, Province of Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 18
Series of 2026

"RECONSTITUTING THE PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) TECHNICAL WORKING GROUP OF THE CITY GOVERNMENT OF BISLIG"

WHEREAS, the Program on Awards and Incentives for Service Excellence (PRAISE) Committee of the City Government of Bislig was created by virtue of Executive Order No. 15-B, series of 2017 to ensure the recognition of exemplary performance and promote a culture of meritocracy within the organization;

WHEREAS, to support the effective implementation and technical requirements of the PRAISE Committee, the creation of a Technical Working Group (TWG) became necessary, as outlined in Executive Order No. 44, Series of 2024;

WHEREAS, the PRAISE-TWG plays a critical role in providing technical assistance, conducting evaluations, and ensuring the smooth execution of the PRAISE program, which directly contributes to fostering an environment of excellence in public service;

WHEREAS, Bislig City Employees Association (BisCEA) recently issued Resolution No. 2025-080 approving the BisCea special bodies for Calendar Year 2025-2028, which includes PRAISE consisting of new employee representatives for the first and second level;

WHEREAS, in view of the foregoing, it is imperative to reconstitute the PRAISE-TWG for the year 2026, to address personnel movements and other valid organizational needs, ensuring the continuous and effective operation of the committee's initiatives;

NOW THEREFORE, I, **FLORENCIO C. GARAY**, by virtue of the powers vested in me by law as the City Mayor of Bislig, do hereby order as follows:

SECTION 1. RECONSTITUTION

The PRAISE-TWG of the City Government of Bislig is hereby reconstituted which shall be composed of the following:

Chairperson: **EVANGELINE B. DIVINO**
City Human Resource Management Officer

Vice Chairperson: **MARIA ESTELLA D. DILAN**
Supervising Administrative Officer (HRMO IV)

Members:

EVERLEE N. VIOLA
Administrative Officer V
Second-Level Employee Representative

Alternate: **MARIAN M. GASCON**
Senior Cooperative Development Specialist
Office-in-Charge, City Cooperative Development Office

MONA E. CEDRO
Assessment Clerk II
First-Level Employee Representative

Alternate: **WILSON C. MANUTA**
Engineering Aide

MARICAR DEVIE JANE O. JAMORA
Administrative Officer V (HRMO III)

RITCHELL O. ESCABOSA
Administrative Officer II (HRMO I)

ALJESSA C. TABIGUE
Administrative Officer II (HRMO I).

SECTION 2. SECRETARIAT

The Secretariat shall undertake to perform administrative functions in support of the PRAISE TWG which shall consist of the following City Human Resource Management personnel, namely:

1. **LOWELYN B. MORENO**
   Administrative Officer IV (HRMO II);

2. **MS. ANAMARIE J. MANGUYAB**
   Administrative Officer I (Records Officer I);

3. **LEONIDO A. SIAREZ, JR.**; and
   Administrative Aide I

4. **JENEVIV A. GARAY**
   Administrative Assistant I (Computer Operator I).

SECTION 3. TERM OF OFFICE

The term of office of the PRAISE Technical Working Group shall be coterminous with the term of office of the Local Chief Executive and the PRAISE Committee.

SECTION 4. FUNCTIONS

The PRAISE Technical Working Group shall assist the PRAISE Committee in the development, administration, monitoring, and evaluation of the awards and incentives system of the agency. As such, the TWG shall perform the following tasks:

1. Determine the forms of awards and incentives to be granted;

2. Prepare plans, identify resources, and propose a budget for the system on an annual basis;

3. Develop, produce, and distribute a system policy manual and orient the employees on the same;

4. Document best practices, innovative ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm; and

5. Submit an annual report on the awards and incentives system to the Civil Service Commission on or before the thirtieth (30th) day of January.

Membership in the Technical Working Group, including the secretariat, shall be considered part of member's regular duties.

SECTION 5. SUPPORT FUND

Funds needed to carry out the purpose of this Order shall be charged to the Annual Budget appropriation of the City Government, subject to standard accounting and auditing rules and regulations.

SECTION 6. MEETINGS

The PRAISE-TWG shall hold meeting as the need arises, with the frequency of these meetings aligned with the requirements of the PRAISE Committee, to ensure timely support and coordination in achieving the Committee's goals.

SECTION 7. REPEALING CLAUSE

All previous ordinance, executive orders, rules and regulations or parts thereof which are inconsistent with this Executive Order are hereby repealed and modified accordingly.

SECTION 8. SEPARABILITY CLAUSE

If for any reason or reasons, any part or provision of this Executive Order shall be held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 9. EFFECTIVITY

This Executive Order shall take effect immediately upon signing and shall remain in force unless sooner amended or revoked by the undersigned.

Done and issued this ___ day of MAR 1 1 2026, ~~2026~~, in the City of Bislig, Province of Surigao del Sur, Republic of the Philippines.

FLORENCIO G. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: . Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 19
Series of 2026

"AN ORDER CREATING THE REVIEW AND COMPLIANCE COMMITTEE (RCC) FOR THE STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) OF THE CITY GOVERNMENT OF BISLIG"

WHEREAS, Section 17, Article XI of the 1987 Philippine Constitution requires public officers or employees to submit assumption of office and during such period as may be required by law, a declaration under oath of their assets, liabilities, and net worth (SALN);

WHEREAS, Section 8 of Republic Act No. 6713, known as the "Code of Conduct and Ethical Standards for Public Officials and Employees" (the "Code") requires public officials and employees to file a sworn Statement of Assets, Liabilities and Net Worth, including disclosure of financial and business interests of their spouses and unmarried children under eighteen (18) years of age living in their households;

WHEREAS, Section 10 of the Code provides that the designated committees of the House of Congress and heads of agencies of the executive and judicial department shall establish procedures for the review of the SALN and determine if the same has been submitted on time, complete and in proper form and render opinion interpreting the provisions on the review and compliance procedure in the filing thereof;

WHEREAS, Section 12 of the Code provides that the Civil Service Commission (CSC) shall have the primary responsibility for its administration and enforcement and the authority to promulgate rules and regulations necessary to carry out its provisions;

WHEREAS, CSC Resolution No. 060231 dated February 1, 2006, amended and clarified Rule VIII of the Rules Implementing Republic Act No. 6713 on the review and compliance of the SALN wherein officials who are authorized to establish review and compliance procedure in the legislative, executive and judicial departments of the government were identified;

WHEREAS, CSC Resolution No. 1300455 was later promulgated on March 4, 2013, prescribing the guidelines for the review and compliance procedure in the filing and submission of the SALN adopting, among others, that every office/agency shall have a Review and Compliance Committee, which shall be composed of one (1) Chairman and two (2) members;

WHEREAS, such guidelines were in consonance with the recognition of the CSC on the need to amend and clarify the persons authorized to review and evaluate the submitted SALNs;

WHEREAS, in light of the foregoing premises, it is imperative to organize the Review and Compliance Committee (RCC) of the City Government of Bislig to ensure efficient administration and enforcement of the pertinent provisions on the mandatory SALN;

NOW THEREFORE, I, **FLORENCIO C. GARAY**, by virtue of the powers vested in me by law as the City Mayor of Bislig, do hereby order:

SECTION 1. CREATION AND COMPOSITION OF THE REVIEW AND COMPLIANCE COMMITTEE (RCC)

The Review and Compliance Committee of the City Government of Bislig is hereby created which shall be composed of the following:

Chairperson : **EVANGELINE B. DIVINO, MPS**
City Human Resource Management Officer
Members : **LOWELYN B. MORENO**
Administrative Officer IV (HRMO II)
RITCHELL O. ESCABOSA
Administrative Officer II (HRMO I)

SECTION 2. FUNCTIONS AND RESPONSIBILITIES

The Review and Compliance Committee shall exercise the following functions:

a. Issue the necessary advisories or guidelines in accomplishing the SALN;
b. Receive the SALN of officials and employees;
c. Evaluate if the SALN has been submitted on time, complete and in form;
d. Issue compliance memoranda to employees who fail to properly accomplish or file their SALNs, or who do not file at all, prescribing the appropriate deadline;
e. Prepare and submit, on or before May 15 of every year, copy furnished the CSC, an alphabetical list of employees indicating:

   e.1. Those who filed their SALNs with complete data;
   e.2. Those who filed their SALNs but with incomplete data; and
   e.3. Those who did not file their SALNs.

f. Issue the corresponding certificate of review and compliance in accordance with CSC requirements.

SECTION 3. SECRETARIAT

The Secretariat shall undertake to perform administrative functions, in support of the RCC, which shall consist of the following City Human Resource Management personnel, namely:

1. **LUDY V. MANGUYAB**
   Administrative Assistant VI (Computer Operator III)
2. **ALJESSA C. TABIGUE**
   Administrative Officer II (HRMO I)
3. **ANAMARIE J. MANGUYAB**
   Administrative Officer I (Records Officer I);
4. **LEONIDO A. SIAREZ, JR.**
   Administrative Aide I; and
5. **JENEVIV A. GARAY**
   Administrative Assistant I (Computer Operator I).

SECTION 4. SUPPORT FUND

Funds needed to carry out the purpose of this Order shall be charged to the Annual Budget of the City Government.

SECTION 5. MEETINGS

The Review and Compliance Committee shall hold meetings as the need arises.

SECTION 6. EFFECTIVITY

This Order shall take effect immediately upon approval.

Done this ___ day of MAR 1 2 2026 in the City of Bislig, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Telephone: 086-853-6089 local (122)
Website: , *Email: <cswd@bislig.gov.ph)*

Office of the City Mayor

EXECUTIVE ORDER NO. 20
Series of 2026

"RECONSTITUTING THE BISLIG CITY CULTURE AND THE ARTS COUNCIL"

WHEREAS, pursuant to DILG Memorandum Circular No. 2002-81 entitled "Creation of Local Culture and Arts Councils," cities are required to establish their respective City Culture and the Arts Council;

WHEREAS, Sections 447 (a)(5)(xvi), 458 (a)(5)(xvi), and 468 (a)(4)(viii) of Republic Act (RA) No. 7160, also known as the "Local Government Code of 1991" (LGC), outline the powers, duties, and functions of the Sangguniang Bayan, Sangguniang Panglungsod, and Sangguniang Panlalawigan respectively, which include approving ordinances that ensure the establishment of a local council aimed at promoting culture and the arts, coordinating with government agencies and non-governmental organizations, and allocating funds for the support and development of the said council, subject to fund availability;

WHEREAS, Section 12 (7) of Republic Act (RA) No. 7356, also known as the Law Creating the National Commission for Culture and the Arts, mandates LGUs to undertake a systematic collection of statistical and other data reflecting the state of cultural conditions in the country, to serve as essential quantitative and qualitative bases for formulating cultural policies;

WHEREAS, the protection, preservation, and promotion of cultural heritage and the ethnicity of local communities align with the above-stated purpose;

WHEREAS, in line with this, the DILG-OSEC special provisions under Republic Act No. 10924, or the General Appropriations Act of 2017, mandate DILG to ensure the establishment of the local council;

WHEREAS, to strengthen the LGU as a cultural institution, its obligations prescribed in the National Cultural Heritage Act of 2009 are hereby rationalized as one of the functions of the Local Culture and Arts Council;

WHEREAS, Section 1, 6 of Republic Act No. 7355, or Gawad ng Manlilikha, mandates the promotion of culture and arts in the locality;

WHEREAS, the purpose of MC No. 2002-81 is to enjoin all provinces, cities, and municipalities to legislate for the establishment of a Local Culture and Arts Council, implement related projects, and/or strengthen existing ones thereafter;

WHEREAS, foregoing premises considered, on July 10, 2024 the City Mayor issued Executive Order No. 25, Series of 2024, creating the Bislig City Culture and Arts;

WHEREAS, there is a need to reconstitute the above-mentioned Bislig City Culture and Arts by updating its composition and filling-up its vacant membership;

NOW THEREFORE, I, FLORENCIO C. GARAY, Mayor of Bislig City, Surigao del Sur, by virtue of the power vested in me by law, do hereby order:

SECTION 1. RECONSTITUTION OF BISLIG CITY CULTURE AND THE ARTS COUNCIL

Bislig City Culture and Arts Council shall be reconstituted and shall be composed of the following:

Chairperson	:	**HON. FLORENCIO C. GARAY** *City Mayor*
Co-Chairperson	:	**MR. DANILO B. LUCERO, JR.** *President, Koryo Bislig Creatives*
Members:	:	**HON. APOLIO C. ALVAR** *SP Committee on Culture and the Arts p*
	:	**ENGR. EDILBERTO CARMEN** *City Planning and Development Officer I*
	:	**ATTY. JUSTIN NIEL L. VILLANUEVA** *City Information Officer I*
	:	**LORELEI TERESA D. LIM** *City Tourism Officer*
	:	**GEMMA A. DE PAZ** *OIC-Schools Division Superintendent-DEPED-BCD*
	:	**PAULA MAE A. MIRASOL** *Chairman-Bislig City Tourism Council*
	:	**ENGR. ELSIE FABELLA** *President, BCCCFI/NCCA*
	:	**HON. ANAMAE M. AGUSA** *SK Federation President*
	:	**HON. FLORIO S. JOSAFAT, JR.** *Indigenous Peoples Mandatory Representative*
	:	**MR. WHELSON C. PASOS** *School President- NEMSU*
	:	**MS. REBECCA C. BERNALES** *President- Rotary Club of Bislig*
	:	**MS. ELMA M. PATAYON** *Local Culture Officer*
	:	**MR. JAY S. AYAP** *Local Historical/Heritage Society*
	:	**MR. CLEMENTINO S. CANCIO** *President, Original Bislig Rare Artist*

SECTION 2. FUNCTIONS

1) As per DILG Memorandum Circular No. 2002-81 or Creation of Local Culture and the Arts Council:

   a. Prepare an annual plan on culture, arts, and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated into the local development plan and considered in the annual appropriation ordinances;

   b. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes;

   c. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and the Arts (NCCA) for the conservation and monitoring of national cultural properties found in the LGU;

   d. Conduct cultural events such as cultural festivals, competitions, lectures, seminars and symposia;

e. Identify such other programs and activities for the promotion of local cultural heritage and arts;

2) As per Republic Act No. 10066 or The National Cultural Heritage Act of 2009:

a. Ensure the protection, preservation, conservation, and promotion of the local cultural and historical heritage;
b. Declare and maintain Local Heritage Zones;
c. Establish a Local Registry of Cultural Property;

3) As per Republic Act No. 7355 or The Gawad ng Manlilikha ng Bayan Act:

a. Acknowledge the importance of traditional folk artists as a singular conduit between skills of the past and the future;

b. Revitalize a community's artistic tradition thereby protecting a valuable fact of Philippine culture;

c. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community;

d. Create opportunities for popularizing their works locally.

SECTION 3. REPORTORIAL CLAUSE

LGU Bislig City shall furnish the DILG and NCCA a copy of their resolution creating the Local Culture and Arts Council within 15 days thereafter and quarterly reports on its compliance on the first week of the succeeding quarter.

SECTION 4. REPEALING CLAUSE

All memorandum circulars, directives, orders, including Executive Order No. 25, or other related issuances inconsistent herewith in part or in full are hereby revoked or repealed accordingly.

SECTION 5. SEPARABILITY CLAUSE

In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, untouched provision shall remain in full force and effect.

SECTION 6. EFFECTIVITY CLAUSE

This Executive Order shall take effect immediately and shall be in full force until amended, revoked, or modified accordingly.

Issued this _____ day of MAR 1 5 2026 2026 in Bislig City, Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: , Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 21
SERIES OF 2026

"RECONSTITUTING THE BISLIG CITY YOUTH DEVELOPMENT COUNCIL (BCYDC), REVISING ITS HONORARIUM STRUCTURE, THEREBY AMENDING EXECUTIVE ORDER NO. 19, SERIES OF 2025, TO STRENGTHEN YOUTH GOVERNANCE AND DEVELOPMENT"

WHEREAS, Article 2 Section 13 of the 1987 Constitution states that, the State recognizes the vital role of the youth in nation building and shall promote and protect their physical, moral, spiritual, intellectual and social well-being. It shall inculcate in the youth, patriotism and nationalism and encourage their involvement in public and civic affairs;

WHEREAS, Republic act No. 10742 otherwise known as the Sangguniang Kabataan Reform Act of 2015 highlighted the creation of the Local youth Development Council (LYDC) and Local Youth Development Office (LYDO);

WHEREAS, DILG Memorandum Circular No. 2017-36 dated 24 February 2017, directs the creation of a Local Youth Development Office (LYDO) which shall be headed by a Youth Development Officer with the rank of at least division chief;

WHEREAS, the Sangguniang Panlungsod enacted Ordinance No. 2020-08 or an ordinance creating the Bislig City Youth Development Council of the city of Bislig;

WHEREAS, there is a necessity to amend and update the composition of the Bislig City Youth Development Council, due to previous council members' term in their respective organization have ended and other just causes;

WHEREAS, pursuant to Ordinance No. 2020-08, Section 10, which defines the quarterly meeting honorarium for the members of Bislig City Youth Development Council (BCYDC) including the secretariat, this Executive Order hereby amends the amount of honorarium will be based on the availability of funds;

WHEREAS, there is likewise a need to amend Section 9 of Executive Order No. 19, Series of 2025 solely to update the designated support staff of the Local Youth Development Office.

WHEREAS, the Local Government of Bislig aims to prioritize the youth, promote broad and multi-sectoral youth participation in local governance, and implement programs and policies that truly benefit them;

NOW THEREFORE, I FLORENCIO C. GARAY, City Mayor of Bislig, Surigao del Sur, by the powers vested in me by law, do hereby order the reconstitution of the City Youth Development Council and the creation of the City Youth Development Office of Bislig City with the following provisions:

ARTICLE I
DECLARATION OF POLICY

SECTION 1. DECLARATION OF POLICY – it is a declared policy of the city of Bislig to promote and protect the physical, spiritual, intellectual and social well-being of Filipino Youth, inculcating in them patriotism and nationalism, and encourage their involvement in public and civic affairs.

ARTICLE II
BISLIG CITY YOUTH DEVELOPMENT COUNCIL

SECTION 1. COMPOSITION – the Bislig City Youth Development Council shall be composed of the following:

Chairperson : **HON. ANA MAE M. AGUSA**
SK Federation President

Co-Chairperson : **HON. T G G. MALUNAS**
SK Federation Vice President

Members : **KIANNE DWAYNE G. GASCON**
Andres Soriano College of Bislig – SSG Representative

JUSTIN D. TABUGON
Sto. Thomas de Villanueva Parish Church Youth Representative

LOIZA PAMELA DAGALA
Juniors Social Workers' Association of the Philippines – Bislig Chapter

EDA PAGKALIWAGAN
Open Bible Christian Fellowship Church Youth Representative

JESA S. ABAYON
Pag-Asa Youth Association of the Philippines Representative

JOSHUA G. DAYUNO
Supreme Secondary Learner Government (SSLG) Representative – TMENHS

NATHANIEL SAAVEDRA JR.
UCCP-CYF Bislig City Central Church

ROVI HONEY L. REVECHE
Supreme Secondary Learner Government (SSLG) Representative – BCNHS

RAY C. ORTIZ
LGBTQIA+ Community Youth Representative

AXEL A. ANOD
Mgo Bataun tu Pangasananan – Indigenous Peoples (IP) Youth Organization of CADT 239

ALEXANDRA S. TOYCO
Southern Technological Institute of the Philippines, Inc - SSG Representative

SECTION 2. DUTIES AND FUNCTIONS OF THE LYDC. The duties and functions of the Bislig City Youth Development Council are those enumerated under section 7 of Ordinance No. 2020-08.

SECTION 3. MEETINGS AND QUORUM. (1) The Bislig City Youth Development Council shall schedule a quarterly meeting or as often as necessary as determined by the Council. However, if the Chairperson or the Co-Chairperson fails to convene the Council as scheduled, at least one-third of the total membership of the Council may call for a meeting. In both instances, a written notice shall be sent, either through traditional or non-traditional means, to all members setting the date, time, place and agenda of the meeting which must be received at least two (2) days in advance before the scheduled date of meeting.

(2) The presence of the majority of all members of the Council shall constitute a quorum.

SECTION 4. SECRETARIAT. The Secretariat of the Local Youth Development Council (LYDC) shall be the Local Youth Development Officer (LYDO), who is appointed by the City Mayor and, together with LYDO personnel, shall provide technical assistance to the LYDC.

SECTION 5. BISLIG CITY YOUTH DEVELOPMENT FUND. The City Government shall appropriate budget through Ordinance No. 2020-08 to be incorporated in the Annual Budget of the City of every year to ensure the implementation of the Local Youth Development Plan.

SECTION 6. HONORARIUM. The honorarium of the Council members for every meeting including the secretariat and other privileges shall be provided in the annual budget of the city and every year thereafter with the amount of one thousand pesos (Php 1,000) per quarter pursuant to section 5 of Ordinance No. 2023-02 fixing the honorarium of the representatives of civil society organization who are members of the technical working group, task force, council, committee, board and other special body in the City of Bislig, subject to the availability of funds.

ARTICLE III
BISLIG CITY YOUTH DEVELOPMENT OFFICE

SECTION 1. BISLIG CITY YOUTH DEVELOPMENT OFFICE. The Bislig City Youth Development Office is hereby established under the supervision of the Office of the City Mayor. It shall be headed by a Youth Development Officer with a rank of at least Division Chief, assisted by a minimum of two (2) personnel. The office shall be located on the first floor of the Barangay Affairs Office Building in Poblacion, Bislig City.

SECTION 2. LOCAL YOUTH DEVELOPMENT OFFICER. There is hereby a designated Local Youth Development Officer and two (2) support staff who will assist the Bislig City Youth Development Council in the implementation of the programs, projects and activities of the Youth Development Plan to be composed of the following:

Local Youth Development Officer:	**MECCA CHRISTINA M. ARMA, RSW** *Population Program Officer I*
LYDO Support Staff:	**CHIQUE A. VERGARA**
LYDO Support Staff:	**ARLENE ALBA GUMANAS**

SECTION 3. FUNCTIONS OF THE LOCAL YOUTH DEVELOPMENT OFFICE. The Youth Development Office shall have the following functions:

1. Register and verify youth-serving organizations;
2. Provide technical assistance to the BCYDC;
3. Serve as the Secretariat to the BCYDC and such, shall provide the necessary administrative, operational, staff and technical support to the LYDC;
4. Conduct mandatory training and continuing jointly designed and implemented by the National Youth Commission (NYC) and DILG;

5. Perform the duties and functions provided under Ordinance No. 2020-08, otherwise known as "An Ordinance creating the City Youth Development Council of the City of Bislig"; and
6. Perform such other functions as may be prescribed by Law.

SECTION 4. SEPARABILITY CLAUSE. In the event that any provision of this order or any part hereof is declared invalid, illegal, or unconstitutional, the provisions not thereby affected shall remain in full force and effect.

SECTION 5. REPEALING CLAUSE. This Executive Order amends E.O. No. 19, Series of 2025. All orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY. This executive Order shall take effect immediately.

Done this _____ day of MAR 16 2026 2026 at Bislig City, Surigao del Sur.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur
City of Bislig
Website: *www.bislig.gov.ph*, Email: *lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 22
Series of 2026

"AN ORDER CREATING THE INCIDENT MANAGEMENT TEAM (IMT) AND DEFINING ITS COMPOSITION AND FUNCTIONS FOR THE SAFE AND ORDERLY CONDUCT OF THE ULTRA TRAIL RUN (SECOND EDITION) IN THE CITY OF BISLIG"

WHEREAS, the City Government of Bislig supports sporting events and outdoor activities that promote health, tourism, environmental awareness, and community engagement;

WHEREAS, the conduct of the Ultra Trail Run will attract participants, spectators, and organizers from various places, thereby requiring effective coordination among concerned government agencies to ensure public safety, security, traffic management, emergency response, and environmental protection;

WHEREAS, the establishment of the Incident Management Team (IMT) is necessary to ensure proper planning, coordination, and response to any emergency or incident that may arise before, during and after the activity;

WHEREAS, under the Local Government Code of 1991 (Republic Act No. 7160), the City Mayor is empowered to ensure public safety and order within the territorial jurisdiction of the City;

NOW THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. CREATION OF THE INCIDENT MANAGEMENT TEAM (IMT). An Incident Management Team is hereby created to oversee and coordinate all safety, security, emergency, and operational aspects before, during, and after of the Ultra Trail Run Second Edition to be conducted in the City of Bislig on April 18-19, 2026.

SECTION 2. COMPOSITION. The Incident Management Team shall be composed of the following:

INCIDENT COMMAND

Incident Commander	: **GENES P. FAZON**
Deputy Incident Commander	: **MILLY U. VIOS**

COMMAND STAFF

Liaison Officer	: **JUNREY P. SINDAY**
Safety Officer	: **PLTCOL JASSEN N TUARIO**
Public Information Officer	: **MAY JOY B. YABO**

GENERAL STAFF

Operations Section Chief	: **BIENFURT G. ESPADERA**
Planning Section Chief	: **GLINDEL S. LARAZI**
Logistics Section Chief	: **ALJASON C. TABIGUE**

SECTION 3. MEMBER AGENCIES. The following offices and agencies shall serve as members and provide support to the IMT:

a. City Disaster Risk Reduction and Management Office
b. Philippine National Police (PNP)-Bislig City Police Station
c. Bureau of Fire Protection (BFP) Bislig Station
d. City Health Office (CHO)
e. City Tourism Office
f. City Engineering Office
g. City Environment and Natural Resources Office (City ENRO)
h. City Traffic and Management Office
i. Philippine Coast Guard (PCG)
j. Event Organizing Committee
k. Bislig District Hospital
l. Andres Soriano Memorial Hospital
m. and such other agencies as may be necessary

SECTION 4. OBJECTIVES.

1. Ensure the safety and security of all particpants, spectators, and personnel;
2. Establish effective Incident Command and Coordination;
3. Implement Preparedness and Risk Management Measures;
4. Ensure Immediate Emergency Response;
5. Maintain Orderly Conduct of the Event;
6. Protect Environment and Event Venue;
7. Facilitate Effective Communication and Information Management; and
8. Ensure Pre-Event and Post-Event Safety and Evaluation.

SECTION 5. FUNCTIONS. The Incident Management Team shall:

a. Ensure the safety and security of all participants, spectators, and organizers;
b. Establish command and coordination mechanisms during the event;
c. Implement emergency response and contingency measures;
d. Coordinate traffic management, medical response and rescue operations, and communication systems;
e. Monitor weather conditions, terrain hazards, and other risks along the race route;
f. Provide situation reports and incident updates as necessary; and
g. Conduct post-event assessment and submit an after-action report.

SECTION 6. REPEALING CLAUSE. All orders, issuances, or parts thereof inconsistent herewith are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately and shall be in full force until amended, revoked, or modified accordingly.

Issued this _____ day of MAR 1 5 2026 _____ 2026, in Bislig City, Surigao del Sur, Republic of the Philippines.

FLORENCIO C. GARAY
City Mayor

Republic of the Philippines
Province of Surigao del Sur

CITY OF BISLIG
Website: *Email:lgubisligcity2019@gmail.com*

Office of the City Mayor

EXECUTIVE ORDER NO. 23
Series of 2026

"RECONSTITUTING THE LOCAL HEALTH BOARD OF THE CITY OF BISLIG"

WHEREAS, the Local Health Board (LHB) is a special body created by virtue of Republic Act No. 7160 whose main duty is to guarantee equitable, sustainable, and quality health for all, especially the poor;

WHEREAS, Section 102 of Republic Act No. 7160 provides for the composition of the Local Health Board, which includes the Local Chief Executive as Chairperson, the City/Municipal Health Officer as Vice-Chairperson, and other designated members representing various sectors involved in the delivery of health services;

WHEREAS, the recent changes in the composition of the Local Health Board necessitate its reconstitution to ensure its continued functionality and responsiveness to the evolving healthcare needs of the local government unit;

WHEREAS, it is imperative to reconstitute the Local Health Board to align with the newly designated officials and representatives who will actively participate in formulating policies, implementing programs, and addressing public health concerns within the locality;

NOW, THEREFORE, I, FLORENCIO C. GARAY, City Mayor of Bislig City, Surigao del Sur, by virtue of the powers vested in me by law, do hereby order that the Local Health Board (LHB) be reconstituted.

SECTION I. COMPOSITION. The Local Health Board (LHB) shall be composed of the following:

CHAIRMAN:	**HON. FLORENCIO C. GARAY** *City Mayor*
VICE CHAIRMAN:	**BRENDA M. ESTRELLA, MD, MPH** *City Health Officer*
MEMBERS:	**HON. PEDRITO R. SULAPAS** *City Councilor* *SP Chairman, Committee on Health, Sanitation, and Nutrition*
	EXCELENTE JESUS EXITO M. TAJO, MD *Assistant City Health Officer*
	DANILO J. VIOLA, MD, MCH *Chapter President* *Philippine Medical Association*
	DIONISIO V. TAYKO, MD *Medical Consultant*

TERESITA B. VICENTE, MD, FPSMSG
Chief of Hospital
Bislig District Hospital

ANGELO D. DIMAANO, MD, FPMAS, FICS, MBA
Medical Director
Andres Soriano Memorial Hospital Cooperative

RITZEL LYN B. NOMIO, RN
Development Management Officer III
PDOHO-SDS

RIKKA VANYA B. DE GUZMAN, RN, MD
Medical Officer III
CHRISTINE MARIE D. GAWAT, RN, MD
Medical Officer III

MA. CYNTHIA L. ARONES, RN
Chief Nurse/ Bislig District Hospital

RICHELLE E. FELISCUZO, RN, RPm
Administrative Officer IV, Bislig CHO
PNA Chapter President

ROLKHAN B. HUSSIN, DMD
Philippine Dental Association Representative

GEORGINA V. NOVERO, RMT
Medical Technologist, Bislig District Hospital
PAMET Chapter Vice President

CHONA I. BALMATERO, RM
Midwife III
Phil. League of Gov't Midwives

AMIE A. JOSOL
BHW Federation President

ELSIE D. BAYONLA
Executive Director
Loving Presence Foundation, INC.

JULIET A. GOLEZ
Chief Social Insurance Officer/ Local Health Insurance Officer Head
PHILHEALTH Office, Bislig City

DATU FLORIO S. JOSAFAT, JR.
City Indigenous Peoples Mandatory Representative (IPMR)

MARIZ D. ESTRABELA, RN
Nurse I
LHB Secretary

SECTION 2. POWERS AND FUNCTIONS. The Local Health Board (LHB) shall have the following powers and functions:

a. Propose to the Sangguniang Panlungsod, in accordance with the standards and criteria set by the Department of Health (DOH), annual budgetary allocation for the operation and maintenance of health facilities and services in the city;

b. Serve as an advisory committee to the Sangguniang Panlungsod on health matters such as but not limited to, the necessity for, and application of local appropriations for public health purposes;

c. Advice the City Health Office on matters such as, but not limited to, technical and administrative standards of the Department of Health (DOH), personnel selection, promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions;

d. Serve as an advisory body for the City Mayor on the compliance by medical practitioners and hospital with the Philippine Medical Association's "Declaration on The Rights and Obligations of the Patient", and

e. Propose to the City Mayor the undertaking of programs and projects in support of the overall health thrust of the national government.

SECTION 3. SOURCE OF FUNDS. The funding for the operations, programs, and projects of the Local Health Board shall be sourced from:

a. Annual City Health Office allocations – General Fund;

b. Other lawful sources as may be approved by the Sangguniang Panlungsod.

All expenditures shall comply with the City's budget and accounting rules and regulations and shall be included in the annual budget proposals.

SECTION 4. MEETING AND QUORUM. The Local Health Board (LHB) shall meet once every quarter or as often as may be necessary. A majority of the members of the Board shall constitute a quorum, but the Chairman or the Vice Chairman must be present during meetings where budgetary proposals are being prepared or considered. The affirmative vote of a majority of the members shall be necessary to approve such proposals.

SECTION 5. COMPENSATION AND REMUNERATION. The Chairman, Vice Chairman, and members of the Local Health Board (LHB) shall perform their duties as such without compensation or remuneration.

SECTION 6. REPEALING CLAUSE. All other orders, issuances, and memoranda issued inconsistent herewith are hereby repealed or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. In the event that any provision found herein is judicially declared illegal or administratively struck down infirm, the untouched provision shall remain in full force and effect.

SECTION 8. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately This Executive Order shall take effect immediately upon signing hereof and shall remain in force until amended, revoked, or modified accordingly.

Issued this ___ day of MAR 17 2026, at Bislig City, Surigao del Sur, Philippines.

FLORENCIO C. GARAY
City Mayor